



COLLEGE OF NURSING
Family Nurse Practitioner
Handbook (MSN & PGC)

Contents

Welcome.....	4
College of Nursing Mission and Philosophy	5
Mission Statement.....	5
Nursing Program Mission Statement.....	5
College Of Nursing Philosophy.....	5
Master of Science in Nursing, Family Nurse Practitioner Overview	5
Family Nurse Practitioner Post-Graduate Certificate Program Overview	6
Family Nurse Practitioner Post Graduate Certificate Outcomes (same as MSN-FNP concentration outcomes).....	6
Master of Science in Nursing Program Outcomes	7
Family Nurse Practitioner Concentration Outcomes.....	7
Family Nurse Practitioner Curriculum	7
Additional Course Requirements.....	9
APEA.....	9
Nursing Licensure	10
Lab Immersion Courses	10
Practicum Experiences and Requirements.....	10
General Information For Students.....	10
Student Health Requirements **	11
Valid Nursing License.....	12
Health Insurance	12
Student Liability Insurance.....	13
Cardiopulmonary Resuscitation (CPR)	13
HIPAA/OSHA***	13
Background Check.....	13
Castlebranch Directions.....	13
Ordering Instructions:.....	13
Retrieval Instructions	13
Drug Testing	14
Clinical Practice Policies.....	15
Clinical Evaluation.....	15
College of Nursing Withdraw.....	15
General Information for Preceptors.....	15

Preceptor Guidelines.....	16
Precepted Course Policy	16
Responsibilities Of The Student, Preceptor And Course Faculty	17
Student Responsibilities	17
For all FNP students.....	17
Preceptor Selection and Responsibilities	19
Preceptor Responsibilities.....	20
Course Faculty Responsibilities	21
Practicum Guidelines and Student Checklist.....	21
Practice Setting Requirements.....	21
Required Document Checklist	21
Student Responsibility Checklist	22
Appendices.....	23
FNP Practicum Proposal.....	24
NRSG660 Course Objectives: (NRSG660A, NRSG660B, NRSG660C).....	24
NRSG661 Course Objectives: (NRSG661A, NRSG661B)	25
NRSG662 Course Objectives: (NRSG662A, NRSG662B and NRSG662C).....	25
Practicum Proposal.....	26
Documents Submitted	26
MSN Student Health Assessment.....	27
Hepatitis B Vaccine Statement and Information	31
Student Acknowledgment And Course Of Action.....	31
MSN-FNP Student Preceptor Agreement.....	34
Expectations of the Family Nurse Practitioner Student Preceptor.....	33
MSN Student Clinical Counseling Form.....	34
Student Responsibilities/Plan of Action and Dates:	34
Contact with student by [email/phone].....	34
Family Nurse Practicum Evaluation	35

Welcome

Dear Student, Preceptor and Faculty Member,

The College of Nursing and Health Studies (CONHS) has developed the Master of Science in Nursing, Family Nurse Practitioner and Post Graduate Certificate (PGC): Family Nurse Practitioner (FNP) Handbook to provide you with an overview of the curriculum, practicum experience and lab (immersion) information. In an effort to assist you in understanding our philosophical tenets, we have provided an overview of the Family Nurse Practitioner concentration as well as the Mission and Philosophy of the College of Nursing, which serves as the overarching framework of the practicum experience.

In addition, we have provided a summary of all requirements and documentation that must be completed during the program and practicum experience. You will work in collaboration with College of Nursing Faculty during the process.

College of Nursing Leadership

MISSION STATEMENT

Colorado Technical University's mission is to provide industry relevant higher education to a diverse student population through innovative technology and experienced faculty, enabling the pursuit of personal and professional goals.

NURSING PROGRAM MISSION STATEMENT

Through an innovative curriculum and student-centered teaching, the nursing faculty teaches, supports, and inspires students to become competent, caring, and accountable professionals who serve a diverse client population within a dynamic health care environment.

COLLEGE OF NURSING PHILOSOPHY

The Nursing Faculty at Colorado Technical University envisions its programs to be those that integrate nursing competencies and outcomes with the professional developmental framework of Benner's theoretical principles of "From Novice to Expert" in which practice informs theory.

Using the novice to expert theory as a foundation, it is believed that human beings exhibit embodied experiences that serve to guide individual adult decision-making along a continuum of expertise. These experiences along with learned standards of quality and safety allow the individual to progress along the continuum to assume higher functioning in their life's daily tasking. Likewise, the professional nurse uses previous experiences to develop from a novice to expert.

We believe that human beings exhibit embodied experiences that serve to guide individual adult decision-making along a continuum of expertise. These individual, human experiences along with learned standards of safety allow the individual to progress along the continuum to assume higher functioning in their life's daily tasking.

We believe that health is the lived experience of the individual and their unique perception concerning this phenomenon. The human response to health and wellness can be enhanced using teamwork and collaboration which serves to improve the human condition. Giving the nurse or nursing team the quality expert training provides support for the individual to maintain and/or regain health.

We understand that situations surrounding the human experience act to influence the individual's reaction within the environment. The individual's past, present, and future serve to shape the meanings of their environmental situation which contributes to their wellness decisions. Influencing the human situation through evidence-based practice insures highest level nursing care will be given to the individual.

We understand nursing as a profession is a caring action where the nurse and the individual form a relationship together that is bounded by standards and morals. The practice of nursing is one of caring and concern that is continually seeking to gain higher levels of expertise while performing patient-centered care. Nursing knowledge and skills are constantly gained through active seeking out of current standards of practice, and through the lived experiences among nurses as they care for the individual patient

Using these beliefs and Benner's theory of development from novice to expert, the faculty at Colorado Technical University strives to maintain a curriculum that is industry current and based on standards from professional nursing education organizations. Building on prior education and experience of each student, the College of Nursing prepares graduates to practice nursing as leaders in a variety of settings and roles, providing a strong foundation for career-long development as a professional nurse, for advanced nursing practice, for life-long learning, and for good citizenship.

Master of Science in Nursing, Family Nurse Practitioner Overview

The Master of Science in Nursing, Family Nurse Practitioner (FNP) concentration helps the registered nurse prepare to become an Advanced Practice Registered Nurse capable of managing the health care of individuals across the lifespan (pediatrics, women's care, adult, geriatric, frail elderly) by providing preventive and primary care, promoting optimal health and wellbeing, and management of chronic illnesses. The nurse practitioner is an advanced practice registered nurse (APRN) role.

The FNP concentration integrates a foundation of evidence-based practice, population health, health policy, informatics and nursing theory, with concentration courses in pathophysiology, pharmacology, and assessment, to help the student prepare for rigorous FNP didactic and clinical coursework. The program's 630 direct-care clinical hours are designed to provide the student with the clinical experience needed to develop in their new role and deliver primary care for family members across the lifespan. Combining didactic coursework with direct care clinical experience, students will have an opportunity to learn to manage care that is interdisciplinary, collaborative and culturally appropriate as well as provide primary care to diverse, underserved, and vulnerable populations across the lifespan.

Most states mandate MSN-FNP graduates and PGC completers to successfully complete a national certification exam prior to obtaining advanced practice licensure. The student is encouraged to check with their state board of nursing for specific licensure and certification requirements prior to enrollment.

- The Family Nurse Practitioner national certification exam is provided by the American Association of Nurse Practitioners (AANP) or American Nurses Credentialing Center (ANCC).
- The student will be eligible to register to sit for the certification exam upon successful completion of their MSN-FNP program of study. Certification exam applicants may be denied exam eligibility based on a past criminal record.

FNPs work independently, as well as collaboratively, with other health care providers and social service professionals in a variety of settings, such as clinics, schools, hospitals, homes, workplaces and community-based organizations in areas such as family practice, college health, retail clinics, women's health, pediatric primary care and internal medicine.

Family Nurse Practitioner Post-Graduate Certificate Program Overview

As primary health care providers, nurse practitioners are involved in patient history taking, physical examination, diagnostic testing, diagnosis, and treatment. Nurse practitioners are educated at the graduate level, prepared to take the national certification exam, and then licensed by the state to practice at an advanced level.

The Family Nurse Practitioner (FNP) post-graduate certificate (PGC) program helps the MSN prepared nurse become an advanced practice Family Nurse Practitioner capable of managing the health care of individuals across the lifespan by providing preventive and primary care, promoting optimal health and wellbeing, and management of chronic illnesses.

The PGC-FNP program integrates a foundation of evidence-based practice, population health, policy, informatics and nursing theory, with concentration courses in pathophysiology, pharmacology, and assessment, to help the student prepare for rigorous FNP didactic and clinical coursework. The program offers up to 630 direct-care clinical hours designed to provide the student with the clinical experience needed to develop in their new role and deliver primary care for families. Combining didactic coursework with direct care clinical experience, students study how to manage care that is interdisciplinary, collaborative and culturally appropriate as well as provide primary care to diverse, underserved, and vulnerable populations across the lifespan.

The PGC-FNP prepares nurses for advanced licensure and to sit for the national certification exam. **Certification exam applicants may be denied exam eligibility based on a past criminal record.** PGC completers must successfully complete the same course requirements as the MSN-FNP concentration graduates. The PGC student course requirements and progression is determined once a gap analysis is completed by FNP program leadership.

Family Nurse Practitioner Post-Graduate Certificate Outcomes (same as MSN-FNP concentration outcomes)

- Integrate technology in patient care management to improve health outcomes.
- Operate as an independent practitioner in the management of healthcare for patients across the lifespan.
- Formulate ethical plans of care which incorporate knowledge from current research, clinical guidelines, practice and assessment to improve health outcomes.
- Employ complex and advanced leadership skills in guiding change to improve health outcomes.

Master of Science in Nursing Program Outcomes

- Synthesize knowledge from nursing and a variety of sciences in diverse settings for the purpose of improving nursing care
- Apply organizational and systems leadership concepts to promote quality patient care
- Evaluate performance improvement processes designed for the purpose of providing quality patient care
- Apply research outcomes and evidence-based practice to recommendations for improved patient care
- Synthesize health policy processes established for the advocacy of quality healthcare
- Integrate interprofessional collaboration to the management of patient and population health outcomes
- Apply organizational, client-centered, and culturally appropriate concepts to clinical prevention and population care to identified populations

Family Nurse Practitioner Concentration Outcomes

- Integrate technology in patient care management to improve health outcomes.
- Operate as an independent practitioner in the management of healthcare for patients across the lifespan.
- Formulate ethical plans of care which incorporate knowledge from current research, clinical guidelines, practice and assessment to improve health outcomes.
- Employ complex and advanced leadership skills in guiding change to improve health outcomes.

The Family Nurse Practitioner concentration was developed based on the American Association of Colleges of Nursing (AACN, 2011), Essentials of Master's Education in Nursing along with the National Organization of Nurse Practitioner Faculties, Nurse Practitioner Core Competencies (2016).

Family Nurse Practitioner Curriculum

The MSN, FNP curriculum consists of 68 quarter credit hours, inclusive of 630 practicum hours that are to be completed with an approved preceptor within the student's local community. The program is designed to be completed in two years. The students must attend a lab immersion weekend at the Colorado campus during NRSG653 Advanced Physical Assessment for the Nurse Practitioner Lab and NRSG663 FNPIII Advanced Nursing Care Across the Lifespan Lab*.

*Lab alternatives may be utilized as determined by nursing leadership based on pandemics, epidemics, or other national disasters.

In order to successfully complete NRSG653 Advanced Physical Assessment for the Nurse Practitioner Lab, the student must successfully pass the lab immersion experience. In order to successfully pass NRSG652 Advanced Physical Assessment for the Nurse Practitioner, the student must successfully complete NRSG653 Advanced Physical Assessment for the Nurse Practitioner Lab.

In order to successfully complete NRSG663: FNPIII Advanced Nursing Care Across the Lifespan, Lab, the student must successfully pass the lab immersion experience. In order to successfully pass NRSG662 FNPIII Practicum: Advanced Nursing Care Across the Lifespan, the student must successfully complete NRSG663: FNPIII Advanced Nursing Care Across the Lifespan, Lab.

An example FNP progression is listed below. Please take note of the number of clinical courses in year 2. This example is meant to help students plan for the clinical courses.

Year 1	Family Nurse Practitioner Program	Course Length	Course Credits	Practicum/Intensive
Quarter 1				
Session 1	NRSG612: Integrating Theory and Research for Evidence-Based Practice	5 weeks	4	
Session 2	NRSG615: Healthcare Informatics and Technologies	5 weeks	4	
Quarter 2				
Session 1	NRSG617: Policy and Politics in Nursing and Healthcare	5 weeks	4	
Session 1 & 2 (all quarter)	NRSG650: Advanced Pathophysiology for the Nurse Practitioner	10 weeks	4	
Quarter 3				
Session 1	NRSG625: Promoting and Preserving Health in a Diverse Society	5 weeks	4	
Session 1 & 2 (all quarter)	NRSG651: Advanced Pharmacology	10 weeks	6	
Quarter 4				
Session 1	NRSG654: Role of the Nurse Practitioner	5 weeks	3	
Session 1 & 2 (all quarter)	NRSG652: Advanced Physical Assessment for the Nurse Practitioner	10 weeks	4	
Session 2	NRSG653: Advanced Physical Assessment for the Nurse Practitioner Lab	5 weeks	2	Colorado Intensive
Quarter 5				
Session 1	NRSG656: FNPII Advanced Nursing Practice: Women's Health	5 weeks	2	
Session 1 & 2	NRSG655: FNP1 Advanced Nursing Practice: Care of the Adult, Geriatric and Frail Elderly.	10 weeks	6	
Year 1 Credits			43	
Year 2	Family Nurse Practitioner Program	Course Length	Course Credits	Practicum/Intensive
Quarter 6				
Session 1	NRSG660A: FNPI Practicum: Advanced Nursing Care of the Adult, Geriatric and Women Patients	5 weeks	3	240 practicum hours for NRSG660 course (all sections total)
Session 2	NRSG660B: FNPI Practicum: Advanced Nursing Care of the Adult, Geriatric and Women Patients	5 weeks	3	240 practicum hours for NRSG660 course (all sections total)
Quarter 7				
Session 1	NRSG660C: FNPI Practicum: Advanced Nursing Care of the Adult, Geriatric and Women Patients	5 weeks	2	
Session 1	NRSG657: FNPIII Advanced Nursing Practice: Pediatrics	5 weeks	2	
Session 2	NRSG661A: FNPII Practicum: Advanced Nursing Care of the Pediatric Patient	5 weeks	3	180 practicum hours for NRSG661 course (all sections total)

Quarter 8				
Session 1	NRSG661B: FNPII Practicum: Advanced Nursing Care of the Pediatric Patient	5 weeks	3	180 practicum hours for NRSG661 course (all sections total)
Session 2	NRSG662A:FNPIII Practicum: Advanced Nursing Care Across the Lifespan	5 weeks	3	210 practicum hours for NRSG662 (all sections total)
Quarter 9				
Session 1	NRSG662B:FNPIII Practicum: Advanced Nursing Care Across the Lifespan	5 weeks	2	210 practicum hours for NRSG662 (all sections total)
Session 1	NRSG663A: FNPIII Advanced Nursing Care Across the Lifespan, Lab	5 weeks	1	
Session 2	NRSG662C:FNPIII Practicum: Advanced Nursing Care Across the Lifespan	5 weeks	2	
Session 2	NRSG663B: FNPIII Advanced Nursing Care Across the Lifespan, Lab	5 weeks	1	Colorado Intensive
Year 2 Credits			25	

Check the Colorado Technical University Catalog for more information on the current curriculum.

<http://coloradotech.smartcatalogiq.com/current/Catalog/Degree-Programs/Masters/Master-of-Science-in-Nursing>

*All courses within the MSN program must be passed with a B- or better

ADDITIONAL COURSE REQUIREMENTS

All nurse practitioner (NP) concentration courses have objective tests (quizzes, midterms and/or final exams) in addition to traditional coursework. It is important that students schedule appropriate time to complete the didactic component of the course along with the clinical requirements. All exams will be proctored via a proctoring vendor identified in the course.

Exam Proctoring

All of the exams delivered within the NP concentration courses will be proctored via an external proctoring vendor. Students will be provided instructions on how to access the system via the individual courses.

All exams must be taken in a private, quiet setting with no others in the room. Students are NOT allowed to have any resources during the examination, including notes, textbooks, phones or videos. Students are not allowed any headgear or non-prescription glasses. Once the exam is started, it must be completed during the same sitting without any breaks. Students must be visible to the camera (proctor) at all times. Please ensure that all necessities are addressed (bathroom break, drinks etc.) prior to commencing the exam. Prior to registering for the proctoring session please review the test taker requirements found via the link in the classroom. It is imperative that students verify that their computer meets the specifications required by the proctoring vendor, in advance of the exam time, to ensure an appropriate testing environment and avoidance of system errors. It is students' responsibility to obtain the appropriate system requirements in order to complete the testing.

Please afford sufficient time to take the exam allowing for potential technology problems.

(<https://www.proctoru.com/resources/test-takers/live/>).

APEA

During nursing concentration courses students will be provided with resources from Advanced Practice Education Associates. These resources include:

1. 3 P Exam (NRSG653)
2. My Q bank, Management

3. Online Review Course (NRSG663A and NRSG663B)
4. Pre-Predictor Exam (NRSG663A)
5. Post-Predictor Exam (NRSG663B)

(<https://www.apea.com/>)

Failure to successfully complete these assessments (3P Exam and Post Predictor) will result in a failure of the course in which the assessment is provided. Please review the exam blueprints provided in the course for these exams.

Nursing Licensure

1. All students must hold and maintain a valid unencumbered license* as a registered nurse in the state in which the student completes all practica for the program.
2. It is the student's responsibility to inform the Dean of the College of Nursing and Health Studies if their nursing license has become or will be encumbered. Failure of notification of encumbered status of a license to practice nursing can lead to failure to progress in the program.

**Unencumbered License - A license that is not revoked, suspended, or made probationary or conditional by the State licensing or registering authority as the result of disciplinary action.*

Lab Immersion Courses

The FNP program of study has two (2) lab immersion experiences*. The CON Clinical Coordinator/Director will work with students to provide relevant information and expectations of the lab immersion courses. During NRSG653, Advanced Physical Assessment for the Nurse Practitioner Lab, students attend an immersion lab experience at the Colorado campus where they work with College of Nursing faculty to perform a health history, advanced health assessment and additional FNP skills during simulated scenarios. Students must successfully pass the lab immersion experience to pass both NRSG652 Advanced Physical Assessment for the Nurse Practitioner and NRSG653 Advanced Physical Assessment for the Nurse Practitioner Lab, and subsequently progress in the program. Students must also pass the head to toe assessment during this lab immersion. During the NRSG663, FNP III Advanced Nursing Care Across the Lifespan Lab, students attend the second lab immersion at the Colorado campus where FNP competencies are demonstrated during patient encounters along with additional advanced practice skills. In order to successfully complete NRSG663 FNPIII Advanced Nursing Care Across the Lifespan, Lab, students must successfully pass the lab immersion experience. Additionally, in order to successfully pass NRSG662, FNPIII Practicum: Advanced Nursing Care Across the Lifespan, the student must successfully complete NRSG663 FNPIII Advanced Nursing Care Across the Lifespan, Lab. Students must also pass the OSCE (Objective Structured Clinical Examination) during this immersion experience.

**Lab immersion experiences may be modified due to pandemics, epidemics or natural disasters at the discretion of the College of Nursing and Health Studies. Alternative evaluation methods will be implemented to meet course objectives and programmatic outcomes. The expectations of successful completion requirements remain unchanged. These expectations will be communicated in the corresponding course and/or by course faculty.*

Practicum Experiences and Requirements

GENERAL INFORMATION FOR STUDENTS

- A practice setting is defined as any time a student has contact with a patient or another student for a University project or course requirement.
- The student is responsible for collaborating with the Clinical Coordinator/Director to ensure an appropriate clinical placement (based on course objectives). The student may request a preceptor and clinical agency but it is the responsibility of the program to recruit, assign and coordinate clinical preceptors/sites and students. If necessary, the Clinical Coordinator/Director will provide a preceptor in an approved location within a reasonable distance from

the students' geographic area. PLEASE NOTE: If the practicum setting is in the same institution where the student is employed, the Clinical Coordinator/Director e must review and approve the arrangement.

- The student is required to wear a CTU nametag (Photo ID) that identifies him/her as a Colorado Technical University Family Nurse Practitioner student. Instructions are provided later in this document.
- The student is expected to wear a lab coat with a CTU patch and appropriate professional attire for the clinical setting.

STUDENT HEALTH REQUIREMENTS **

Students are required to obtain a health assessment prior to beginning any clinical/practicum course and each following year while in the program. Mumps, measles, rubella, rubeola, and varicella titers are required. An annual assessment for TB is required. A PPD is required unless the student is PPD positive. If PPD Positive, students must submit one negative Chest X-Ray report with the original health assessment and obtain an annual physical examination to rule out active chest disease. A Quantiferon Gold blood test is also accepted. Tetanus, diphtheria and pertussis (Tdap) immunization is required for all nursing students. Tetanus immunization must be updated every ten years. Hepatitis B immunization is strongly encouraged. Proof of titers (MMR, rubeola, varicella, and Tdap) as well as current (within last 12 months) TB status is required prior to the approval of any practicum placement. All health requirements must remain current during practicum courses.

A seasonal flu immunization is required prior to the start of your practicum experience. Any exception to this policy requires documentation from your healthcare provider. For more information on immunizations and titers, and requirements for all healthcare workers, please visit: <http://www.cdc.gov/vaccines/adults/rec-vac/hcw.html>

All students are required to keep a copy of all health records submitted to the College of Nursing. Reassessment of Titers is not required as part of the annual physical examination update.

Immunization Contact Information	
Hotline	800-CDC-INFO / 800-232-4636
Email	nipinfo@cdc.gov
Website	http://www.cdc.gov/vaccines/hcp.htm

Immunization	
TB Test	<ul style="list-style-type: none"> • Student must submit proof of 0 mm PPD results or a negative qualitative IGRA test (QFT-G, QFT-GIT, or T-Spot) annually • If a student reports history of a positive PPD related to the BCG vaccination, he/she must present a negative qualitative IGRA annually • If a student submits a current positive PPD or IGRA, he/she must provide a negative chest x-ray dated after the positive result. The x-ray must be accompanied by documentation of negative symptoms with a letter of health clearance by a provider • If a student reports history of a positive PPD due to latent TB, he/she must provide documentation to support the diagnosis, documentation of negative symptoms signed by a provider within 3 months of the clinical start date and annually thereafter, and a negative chest x-ray dated within the past 5 years
Tetanus Vaccination/TDAP	Student must submit proof of one Tdap vaccination. After receipt of Tdap, a dose of Td or Tdap is required every 10 years
Influenza Vaccination	1 dose of TIV or LAIV annually during flu season (October-April)

Immunization	
Hepatitis B Vaccination	<ul style="list-style-type: none"> • Student must submit proof of a complete Hepatitis B vaccination series OR a positive serology titer • If serology titers are negative or equivocal, the student must receive a full vaccination series. A post vaccination serology titer is required • If the post vaccination serology titer remains negative, no further testing or vaccination is required • The student may choose to complete the CTU hepatitis B declination form
MMR (Measles, Mumps, Rubella)	<ul style="list-style-type: none"> • Student must submit proof of 2 MMR vaccines administered at least 28 days apart OR a positive serology titer for all 3 components (measles, mumps, and rubella) • If serology titers are negative or equivocal for measles or mumps, the student must receive 2 doses of the MMR vaccine 28 days apart. Post vaccination serology titers are not required. • If serology titers are negative or equivocal for rubella only, the student will receive 1 dose of the MMR vaccine. Post vaccination serology titers are not required
Varicella (Chicken Pox)	<ul style="list-style-type: none"> • Student must submit proof of 2 varicella vaccines administered at least 4 weeks apart OR proof of a positive serology titer • If serology titers are negative or equivocal for varicella, the student must receive 2 doses of the varicella vaccine at least 4 weeks apart. Post vaccination serology titers are not required

***All students are required to keep a copy of all health records submitted to the College of Nursing and Health Studies. Reassessment of Titers is not required as part of the annual physical examination update. ***

VALID NURSING LICENSE

All students are expected to have and maintain a valid unencumbered* registered nurse license within the United States, per the College of Nursing and Health Studies policy. Additionally, all CTU nursing students must adhere to the Board of Nursing policies of the state in which the practicum is completed. Prior to any FNP student changing her/his state of residence, the student must inform the Nursing Coordinator and Clinical Coordinator/Director to assure the FNP program is offered in the new state. There is no guarantee that the FNP program will be offered in the state of relocation. Lastly, any student wishing to complete a practicum outside of the student's documented state of residence must disclose such prior to submitting the Practicum Proposal form to the Clinical Coordinator/Director. Approval of any practicum site outside of a student's state of residence is dependent on whether the FNP program is offered in the state, student licensure and the availability of preceptors. It is the student's responsibility to inform the Dean if your registered nursing license becomes encumbered. Failure of such notification of encumbered status can lead to failure to progress in the program.

Unencumbered License - A license that is not revoked, suspended, or made probationary or conditional by the State licensing or registering authority as the result of disciplinary action.

HEALTH INSURANCE

Colorado Technical University and the College of Nursing require each nursing student to carry health insurance or comparable coverage for emergency medical care. Some of the clinical facilities and agencies require proof of health insurance coverage prior to student participation at clinical sites. Students are responsible for any expenses related to any illness or accidents that may occur while participating in the Colorado Technical University Graduate Nursing program. Colorado Technical University does not offer student health insurance policies.

STUDENT LIABILITY INSURANCE

All nursing students have professional liability insurance coverage through Colorado Technical University, College of Nursing. This policy is limited to students during their practicum courses taken at Colorado Technical University.

CARDIOPULMONARY RESUSCITATION (CPR)

Students must provide proof of completion of the American Heart Association Health Care Provider level CPR course prior to participation in any practicum course and maintain current CPR Provider status throughout their practicum courses at Colorado Technical University.

HIPAA/OSHA***

All students are required to submit a current (within the last 12 months) certificate of completion for HIPAA and OSHA training. CTU College of Nursing will accept a certificate of completion from your employer since most nurses complete this training as part of an annual competency. Students may send a certificate of completion from your employer (completed in last 12 months) or find an online site that provides training. In addition to HIPAA, required OSHA training must consist of blood borne pathogens and hazard communication training. Please upload the certificates of completion along with all other immunization documents to your CastleBranch account. There are many HIPAA/OSHA training sites on Internet. If you are unsure as to whether a HIPAA or OSHA course meets this requirement, please contact your Clinical Coordinator.

****HIPAA and OSHA training is at the expense of the student since it is required by clinical facilities prior to practicum placement.*

BACKGROUND CHECK

All students in the Family Nurse Practitioner program are required to have a criminal background check. This is necessary because many of the agencies where students do their practicum require all employees in the facility, including students, to have a criminal background check. The College of Nursing and Health Studies requires students to use CastleBranch since this company will search the databases required by the affiliating schools/hospitals. Colorado Technical University does not have any financial interests in, and is not otherwise affiliated with, this company. The student is responsible for all costs incurred. Colorado Technical University must receive the background check prior to the approval of any practicum course placement. It is the student's responsibility to ensure that all of these documents are uploaded and complete.

CASTLEBRANCH DIRECTIONS

Overview: Castle Branch is a service that allows students to order their own background check online. All drug testing information is obtained through CastleBranch. All immunizations and health documents are also verified and stored here. The services performed by Castle Branch are based on guidelines provided by your practicum site, so you know you'll get the information you need, all from one source. The results are posted on the CastleBranch website where the student, as well as the school, can view them.

Ordering Instructions:

1. Go to ctu.castlebranch.com and place your order.
2. Enter your payment information – Visa, MasterCard, or Money Order. Follow the online instructions to complete your order.

Retrieval Instructions

Once your order is submitted, you will receive a confirmation email containing the password needed to view the results of your background check. To view your results, visit <https://www.castlebranch.com> and enter your email and password in the area provided. Results are typically available in approximately three days, though some searches take longer so please allow adequate time when ordering. The Clinical Coordinator/Director will be able to view your results in CastleBranch once complete. For A Summary of Your Rights Under the Fair Credit Reporting Act visit www.ftc.gov.

Additional clearances may be mandated by the clinical affiliate.

Drug Testing

Students will submit to urine drug screening through CastleBranch. Students with positive urine drug screens may not participate in practicum courses. Positive urine drug screens could result in dismissal from the nursing program. Students are responsible for the financial costs of required drug tests.

Drug and/or substance use testing

Initial screening:

Students must submit to urine drug screening upon commencement of clinical, annually and as directed by the Nursing Director to comply with affiliated health care facility requirements.

Subsequent screening:

Additionally, many substances (including legal, controlled and illegal substances) can cause impaired behavior and clinical decision-making. Students may be immediately removed from any clinical setting and required to be tested for such substances at the discretion of the CTU College of Nursing and/or clinical agency (see “For Cause” testing below).

Drug Screening “For Cause” Testing

The possession, use, or being under the influence of alcohol or drugs made illegal as a matter of federal, state, or local law, or the misuse or being impaired by prescribed drugs, while on duty in any healthcare facility, school, institution or other work location as a representative of the nursing program is prohibited. When a faculty/instructor/preceptor perceives the odor of alcohol or observes behaviors such as, but not limited to, slurred speech, unsteady gait, or confusion and these behaviors cause the faculty or preceptor to suspect that the student is impaired, the following steps are to be taken:

1. The student will be removed from the practicum area and the College of Nursing Director notified for further direction.
2. Medical assessment/treatment will be advised at the student's expense.
3. With the student's consent, the faculty/preceptor will contact a transportation service to arrange transport from the practicum site if directed by the Clinical Coordinator/Director.
4. If the student's behavior is threatening or belligerent, the faculty, preceptor and/or agency supervisor may notify the police to have the student escorted from the premises.
5. The procedure for Code of Conduct violations will be initiated by the faculty/Clinical Coordinator/Director and a Code of Conduct violation may be filed.
6. The student may be offered evaluation by, and enrollment in an intervention program for nurses as an additional sanction.

Students with a positive urine drug screen or blood alcohol test will not be permitted to attend any practicum activity/course. A medical evaluation and clearance will be required for the student to return to the practicum activity/course. Students are responsible for any and all financial costs of laboratory tests and medical evaluations. Consideration for reentry is dependent upon the results from the health care provider, which must be submitted to the Clinical Coordinator/Director in a sealed envelope. The results will be evaluated by the Executive Program Director and Associate Dean/Dean of the College of Nursing prior to any decision regarding the student's fitness to return to the practicum/course setting. Students found in violation of the Code of Conduct will be reported. Any and all decisions related to reentry remain at the discretion of the College of Nursing. The faculty of the College of Nursing support the policy of the American Nurses Association (ANA) related to “Help for Nurses with Substance Abuse.”

Lastly, clinical agency requirements may exceed the CONHS clinical requirements. It is the student's responsibility to align with these additional requirements to ensure clinical/practicum placement. These clinical requirements may range from additional trainings, vaccination requirements and/or drug screens or others. Failure to align with these clinical requirements will result in the inability to secure practicum/clinical placement.

It is an expectation of all CONHS students to respond to facilities, preceptors, faculty, Clinical Coordinator/Director, nursing success coach or other University designee in a timely fashion. Failure to do so may impact program, course and practicum progression.

CLINICAL EVALUATION

Preceptors complete the Clinical Evaluation (Appendices) of student performance at the midway point of the course and toward the end of the course. The evaluation provides the student with feedback related to their practicum performance. A mid- course failure will be formally evaluated by the faculty and discussed with the student and the preceptor providing feedback, using the Practicum Counseling Form (Appendices). The course faculty is responsible for all course grading. Students must meet all course objectives and complete all practicum hours at final course evaluation. All hours must be documented in the appropriate documentation tracker in order to successfully pass the practicum course. Failure to successfully complete the minimum required practicum hours or the didactic requirements will result in course failure and will require retaking the entire clinical course.

Absences/Tardiness: Students are to work with their preceptor in creating a schedule that allows the student to successfully obtain the required practicum/clinical hours prior to completion of the course. Failure to abide by this agreed upon schedule, and demonstrate professional communication with the preceptor and faculty on attendance and timeliness may result in course failure. Students are required to notify their preceptor in the event of an absence or tardiness to the practice setting prior to the scheduled educational experience. Extended absence from the clinical site must be discussed and approved by the course faculty. Excessive or extensive tardiness or absences is unprofessional behavior and may result in course failure.

Impaired Ability: Students with any condition (regardless of cause) that impairs their judgment and ability to function are not permitted in any practicum setting.

College of Nursing Withdraw

In addition to College of Nursing academic policies outlined in the CTU catalog, a student is subject to withdraw or other disciplinary actions from the Colorado Technical University Nursing program, due to the following conditions:

1. Dismissal from a clinical site for reasons related to unsafe, illegal or unethical practice as defined in the Nurse Practice Act, applicable for your state.
2. Violation of substance use policy.
3. Falsification of patient hours, clinical time, patient records or any other clinical documentation in the clinical site or via the documentation provided through CTU including preceptor verification of hours and evaluations.
4. Any dismissal due to a substance use violation, violation of the Nurse Practice Act or falsification of records may be appealed through the College of Nursing Appeals Board. The student must submit in writing the request for appeal with supporting documentation to the Clinical Coordinator/Director within seven (7) days from withdraw. This decision may be appealed to the College of Nursing and Health Studies Dean. The decision of the Dean is final.

General Information for Preceptors

Thank you for serving as a preceptor for Colorado Technical University, College of Nursing. As a preceptor, you have a unique opportunity to share your knowledge, attitudes and skills with our FNP student. As the preceptor, you are the expert and have the opportunity to facilitate learning in your professional practice setting.

The preceptor serves as a role model for the student. A role model allows the student to see and experience what the preceptor, in the role of expert, does on a daily basis while encouraging the student to ask questions. The preceptor challenges, guides, and directs. Fundamental to this process is the preceptor's willingness to share one's professional values, beliefs, and skills while incorporating legal, ethical, and professional practice standards. The student is a professional nurse, but he/she is new or unfamiliar with the practice area of the preceptor. The preceptor needs to recall that the student is an adult learner and is motivated by professional and personal attributes. While the learner may be experiencing some anxiety and uncertainty, he/she is there to learn.

The course faculty member is responsible for contacting you by phone at the beginning, middle and end of the course. The purpose of these phone calls is to orient the preceptor to the CON, course objectives and expectations in week one, and discuss student progress and achievement of practicum objectives at the mid and final points of the course. At mid-course and toward the end of the practicum experience, we will ask that you provide feedback on the student's practicum experience through an evaluation using an electronic FNP Practicum Evaluation in Typhon (Appendices). Once this is completed, the form is to be electronically submitted for review to the course faculty member who will be working with you during the practicum experience. Although feedback from the preceptor about student performance is critical, it is CTU course faculty that assigns all clinical course grades. If you have not received communications at these assigned touch points, please contact the Clinical Coordinator/Director (contact information can be found in the preceptor orientation information).

While being a preceptor may involve some apprehension, we believe this role has many benefits. Benefits center on the professional satisfaction of teaching a novice about the area of nursing that you enjoy and mentoring a future leader or educator with the wisdom and guidance, you have accrued. To assist you with your preceptor role, the CONHS Clinical Coordinator/Director, will be in contact with you and will provide a preceptor orientation module. While the College of Nursing and Health Studies does not provide financial compensation to the preceptor, the University acknowledges your participation in providing educational opportunities to the student. Preceptors may inquire with their licensing board or certifying body of the possible application of preceptor hours to continuing education requirements.

Upon your request, the CONHS will provide you with verification documentation of hours precepted. In addition, to support you in the role of preceptor with the most current clinical resources, you will receive information from the Clinical Coordinator or CONHS designee regarding free access to the "UpToDate" database for a 6-month period or as long as you serve as a CTU nursing preceptor.

PRECEPTOR GUIDELINES

Colorado Technical University College of Nursing and Health Studies defines preceptors as qualified individuals who work one-on-one with FNP students in the defined area to promote achievement of student learning objectives. Preceptors must have a minimum of one-year experience and hold a minimum of a Master's Degree in Nursing within the area of Advanced Practice Nursing Specialization, be able to demonstrate national certification of this specialty area and hold a valid unencumbered license within their state of practice. Qualified preceptors may also be a medical doctor or doctor of osteopathy with a valid unencumbered license. We collaborate with our students to find appropriate practicum preceptors in their community but the CONHS holds the ultimate responsibility of recruiting, assigning and coordinating clinical preceptors. Failure to collaborate with the CONHS placement team may delay program progression.

Preceptors serve as role models and mentors for the clinical practicum experience. Preceptors do not replace faculty, but work closely with faculty in facilitating student success. Preceptors are vital in contributing information for evaluating student performance; however, the course faculty member maintains the responsibility for the final student grade. All preceptors are reviewed and approved by the Clinical Coordinator/Director. Students should not work with any preceptor that requires payment as the CONHS does not support the monetary payment of preceptors.

Precepted Course Policy

Before the student enters the clinical practice area, the Clinical Coordinator /Director will verify all of the following:

- Both the student and the preceptor have an active, clear, unencumbered license to practice in the state where the practicum experience will occur.
- An Affiliation Agreement (Available from the Clinical Coordinator or CONHS designee) with the facility/agency is completed and in effect through the end of the scheduled practice course.
- A Preceptor Agreement (see Appendices) is in place and the credentials of the preceptor have been reviewed and approved for appropriateness for the particular clinical practice area. The curriculum vitae or résumé along with any relevant certifications of the preceptor is to be submitted along with the Preceptor Agreement. All related licenses are verified as cleared and must be unencumbered.
- Colorado Technical University has met the legal and regulatory requirements for conducting clinical practice courses in the state.

- Mechanisms are in place for communication, feedback, and evaluation of the student's experiences from the student, preceptor and facility/agency.
- The preceptor is capable of providing appropriate experiences to meet course objectives.
- Compliance with items 1-6 is documented in the student record.

RESPONSIBILITIES OF THE STUDENT, PRECEPTOR AND COURSE FACULTY

In order to be consistent with preceptor policy and provide clarification of roles, the following responsibilities are identified:

Student Responsibilities

- The student will adhere to all academic and practice setting policies and procedures.
- The student will adhere to all Colorado Technical University, College of Nursing and Health Studies policies and procedures identified in the University Catalog and FNP/PGC Handbook. Failure to exhibit integrity, ethical conduct, or professional standards may warrant dismissal or other disciplinary measures from Colorado Technical University, College of Nursing Appeals Board and Dean
- The student will comply with health and other professional requirements of the practice setting prior to the start of the practicum experience.
- The student will comply with all board of nursing regulations and the nursing practice act of the state in which they are practicing.
- The student will dress in a professional manner consistent with facility guidelines and be clearly identified as a Colorado Technical University College of Nursing FNP student. ID Badges must be worn at all times in the practicum setting identifying the student as a Colorado Technical University FNP student. Lab coats with a CTU nursing patch must be utilized while in the practicum setting.

For all FNP students

- Log into the Colorado Springs Campus Bookstore (this is not WOW). The following link will be used to order your Photo ID and patch. <https://coloradotech.merchorders.com/> . Click on the nursing link to log in. Enter your email address and student ID. If you receive any error messages or cannot place your order, please notify for Clinical Coordinator or CONHS designee immediately so you can receive assistance.
- Students will need to upload a passport-quality digital photo. Once a photo has been uploaded, the student will be able to see a proof of what the photo ID card will look like. If changes need to be made, the student can resubmit their order and view an updated proof or if approved they can add the ID card to their cart.
- Once the patch and photo ID order has been received by the bookstore, CTU nursing administration will receive a notification to approve or deny the order. Students will receive an order confirmation email once the photo ID and patch order are approved or denied.
- ID Badges and patches should be ordered in advance of enrolling in the first practicum course (during week one of NSG652 Advanced Physical Assessment for the Nurse Practitioner).
- The student will be prepared to work in the practice setting in a safe manner that demonstrates professional standards and arrive at the agreed time.
- The student will attend all established practicum days, or notify the practicum preceptor prior to the absence and establish a practicum make-up experience. For any prolonged clinical absence (longer than 7 days), the student is to contact their course faculty and Clinical Coordinator/Director.
- Students must complete a minimum of 630 documented direct-care hours of practicum experiences during the FNP program. All students will complete 240 hours in NRS660 FNPI Practicum: Advanced Nursing Care of the Adult, Geriatric and Women Patients, and a minimum of 80 of these hours must be evidenced in the area of Women's health and may include up to 30 telehealth hours. Students must complete 180 hours in NRS661 FNPII Practicum: Advanced Nursing Care of the Pediatric Patient and may include up to 20 telehealth hours and 210 hours in NRS662 FNPIII Practicum: Advanced Nursing Care Across the Lifespan may include up to 20 telehealth

hours. Practicum hours are mandated of all students enrolled in the FNP program in order to meet minimum program and certification requirements. PGC students may have a slightly different degree plan based on the student's individualized gap analysis.

- During the practicum courses, students are responsible for ensuring that clinical hours are completed, logged and verified/approved by their preceptor and course faculty prior to the ending of the course. Clinical hours are calculated based on time the student spent in direct-care with patients and consult time with the preceptor about patient cases. Students must document the clinical hours as case logs in the Typhon system. All cases must be entered within 7 days of the patient encounter and can count for no more than 60 minutes per case. While each patient encounter may count for 60 minutes, it is expected that case entries provide an honest representation of time spent providing direct care. Any cases not properly documented in Typhon will not count toward the clinical hour requirement for the practicum course. Please note that shift time is not used to verify completion of the clinical hour requirements.
- Telehealth requirements:
 - Patient care is being provided
 - A preceptor is participating in the visit (supervised direct patient care)
 - Same standards of care is being expected as in person visit
 - Student is involved in the provision of care at the level they would expected during an in-person visit
 - Visit may be done using videoconferencing or E-Visits
- NRS660 (NRS660A, NRS660B and NRS660C) FNPI Practicum: Advanced Nursing Care of the Adult, Geriatric, and Women Patients
- Students must complete a total of 240 direct care hours in the care of adult, woman, geriatric and frail elderly patient in the provision of primary care. The total hour requirement for the course must be reflected upon completion of the final section of NRS660C.
- The course requires a minimum of 80 hours evidenced in the area of women's health. Students are asked to indicate that a case is women's health by selecting the appropriate checkbox when entering case notes in Typhon. Faculty will verify that ICD-10 codes provide evidence of women's health hours. The following are examples of the case types that should be considered women's health:
 - Well woman exams
 - Breast cancer screening and problem evaluation
 - Pap smears, HPV screenings
 - Contraceptive care STD screening, treatment, and follow-up
 - Pregnancy testing
 - Health management during the childbearing year including optimizing preconception health, prenatal visits, and after pregnancy care
 - Problems with menstruation – too much, too little, too many, too few
 - Fertility evaluation
 - Menopause health promotion and problem management
 - Cases involving bone-density scans or age-related osteoporosis in female patient
 - Fetal genetic screenings
- NRS661 (NRS661A and NRS661B) Practicum II

- Students must complete 180 hours in the care of a pediatric patient population. The total hour requirement for the course must be reflected upon completion of the final section of NRSG661B.
- These hours include from birth to the age of 18 years of age, or 21 if being cared for in an agency that provides pediatric/family services.
- The experience must reflect the care of the pediatric patient in primary, secondary and tertiary prevention.
- A strong focus should be on growth and development along with immunizations
- NRSG662 FNP III (NRSG662A, NRSG662B, NRSG662C)
 - Students complete 210 hours working with patients across the lifespan. The total hour requirement for the course must be reflected upon completion of the final section of NRSG662C.
 - Students must demonstrate the ability to perform as an independent Family Nurse Practitioner in this practicum rotation in alignment with scope of practice, state regulations and national health policy
- In alignment with CCNE accreditation standards, “Over the course of the program the student has a majority of clinical experiences with preceptors from the same population-focused area of practice in primary care and/ or acute care, as appropriate, such as child, adult, or across the lifespan. In addition, over the course of the program the student has clinical experiences with an APRN preceptor and preferably an NP with expertise in the population-focused area of practice in primary care and/or acute care, as appropriate.” (NTF, 2016).
- The student will complete a final self-assessment of his/her performance and a preceptor/site evaluation upon completion of each practicum course (NRSG660C, NRSG661B and NRSG662C).

The student will review the midcourse and final clinical evaluation completed by the preceptor with the course faculty, discussing any areas of concern. These areas of concern should be reviewed at midcourse with the establishment of a remediation plan written by the course faculty, in conjunction with feedback from the preceptor and student. . The student is to review the final clinical evaluation completed by the preceptor with the course faculty. Course faculty are responsible for all didactic and clinical grading.

*CTU CONHS aligns with AACN clinical/practicum recommendations, including any changes related to national emergencies or pandemics. Any of these changes will be communicated to the student by the Clinical Coordinator or CONHS designee.

Preceptor Selection and Responsibilities

(The preceptor is the person who will be directly supervising the student in the Practicum setting)

The FNP preceptor must have a minimum of one-year experience in their role and hold a minimum of a Master’s Degree in Nursing within the area of Advanced Practice Nursing Specialization, be able to demonstrate national certification of this specialty area and hold with a valid unencumbered license within their state of practice. Qualified preceptors may also be a medical doctor or doctor of osteopathy and hold a national certification or a Medical Doctor with a valid unencumbered license.

Sample preceptor credentials for specific courses are as follows:

- NRSG660 FNPI Practicum: Advanced Nursing Care of the Adult, Geriatric and Women Patients (240 hours)
 - o Medical Doctor or Doctor of Osteopathy (Internal Medicine, Family Practice) with a valid unencumbered license within the state of practice
 - o Family Nurse Practitioner with a valid unencumbered license within the state of practice with national certification in area of practice
 - o OB/GYN, Women’s Health Nurse Practitioner or Midwife with a valid unencumbered license within the state of practice. APRN’s must hold a national certification in area of practice. This preceptor may only be utilized for the maximum of 80 hours in Women’s health.

- NRS661 FNPII Practicum: Advanced Nursing Care of the Pediatric Patient (180 hours)
 - o Medical Doctor or Doctor of Osteopathy (Family Practice or Pediatrician) with a valid unencumbered license within the state of practice
 - o Family Nurse Practitioner with significant pediatric experience holding a valid unencumbered license within the state of practice with national certification in area of practice.
 - o Pediatric Nurse Practitioner with a valid unencumbered license within the state of practice with national certification in area of practice
- NRS662 FNPIII Practicum: Advanced Nursing Care Across the Lifespan (210 hours)
 - o Family Nurse Practitioner with a valid unencumbered license within the state of practice with national certification in area of practice
 - o Medical Doctor or Doctor of Osteopathy (Internal Medicine or Family Practice) with a valid unencumbered license within the state of practice

These are only guidelines since state Boards of Nursing may have specific requirements. You must work with the Clinical Coordinator/Director to receive guidance and obtain appropriate approval

PRECEPTOR RESPONSIBILITIES

1. The preceptor must submit a Curriculum Vitae or résumé, copy of APRN Certification (if applicable) and complete the Preceptor Agreement (Appendices).
2. The preceptor/facility will provide an orientation for the student which includes institutional policies and procedures. The preceptor will obtain approval for precepting the student from the institution.
3. Neither the preceptor nor the facility will compensate the student or consider the student an employee during the hours the student is fulfilling for his/her practicum requirements.
4. The preceptor will assist and guide the student in their experiences at the practicum site, provide ongoing feedback to the student on his/her performance, and notify course faculty in writing via email or phone of any concerns, problems, or incidents involving the student. There will be no monetary compensation for the preceptor's service.
5. The preceptor will participate in a discussion with course faculty at three time points:
 - Beginning of the course: Meet and greet with course faculty and discuss course objectives, review student's Practicum Proposal Plan (Appendices) and share any questions/concerns.
 - Mid-course: Review feedback on the completed Clinical Evaluation (Appendices) and to confirm completion of reported clinical hours.
 - End-of the course: Review final feedback on the completed Clinical Evaluation and confirm completion of reported clinical hours (Appendices).
 - Via Typhon, the preceptor will complete and submit to course faculty the following forms at mid-course and at practicum course completion:

Clinical Evaluation: The purpose of this form is to assess student performance and completion of course objectives and includes the Verification of Clinical Hours. The purpose of this form is to verify that the student has completed the required supervised hours per practicum. The clinical preceptor should validate the attainment of supervised clinical hours. Course faculty will validate the attainment of supervised clinical hours with the preceptor at the mid and final points of the course. This documentation is necessary to ensure eligibility to sit for national certification and is in alignment with programmatic accreditation standards.

COURSE FACULTY RESPONSIBILITIES

1. Course faculty are required to contact the preceptor three times by phone and submit a summary log of this communication to the Clinical Coordinator or CONHS designee via the Typhon system.
 - Beginning of the Course: Meet and greet preceptor and discuss course objectives and expectations, oversight and evaluation, review student's Practicum Proposal Plan (Appendices) and answer any questions/concerns. This would be during NRS660A, NRS661A and NRS662A week 1.
 - Mid-Course: Contact the preceptor to review their feedback on the completed Clinical Evaluation (Appendices) and to confirm completion of reported clinical hours. For any student that has failed an objective, the course faculty member will complete the Clinical Counseling Form (Appendices) at midcourse and review with the preceptor. This would be during NRS660B, NRS661A and NRS662B. End of course: Contact the preceptor to review final feedback on the completed Clinical Evaluation and confirm completion of reported clinical hours. This would be upon completion of NRS660C, NRS661B and NRS662C.
2. The faculty will consult, assist, and problem solve with the student and preceptor during the practicum.
3. The faculty, in collaboration with the preceptor and the student, will determine if the student has successfully met practicum objectives and program competencies.
4. The faculty will maintain responsibility for the final grade determination based on the grading rubric and the clinical performance.
5. The faculty will complete an evaluation of preceptor and practicum site via the Typhon system upon course completion.

Practicum Guidelines and Student Checklist

PRACTICE SETTING REQUIREMENTS

- Students must disclose to the Clinical Coordinator/Director that they are seeking to complete their practicum with their employer prior to submitting any documentation.
- Preceptor does not report to student or student does not report to Preceptor (directly or indirectly)
- Student must complete their practicum in a different role and setting than their current employee role.
- Preceptor may not be a family member of the student, have a business relationship or other fiduciary relationship with the student.
- The practice setting must provide primary care services in support of the FNP role.

Required Document Checklist

Prior to final approval of your practicum site, all of the following documents must be received and approved by the Director:

<input type="checkbox"/>	FNP Student Practicum Proposal Plan
<input type="checkbox"/>	Physical with PPD/Titers
<input type="checkbox"/>	Evidence of HIPAA/OSHA Training
<input type="checkbox"/>	Signed Affiliation Agreement
<input type="checkbox"/>	Criminal Background Check
<input type="checkbox"/>	Current AHA Healthcare Provider Level CPR Card
<input type="checkbox"/>	Signed Preceptor Agreement that includes the preceptor's Curriculum Vita or Résumé
<input type="checkbox"/>	Drug Testing
<input type="checkbox"/>	Copy of Student's Active, Unencumbered RN License, which demonstrates adherence to the state BON policy of the practicum site

Prior to starting the Practicum Course, all documents must be submitted and approved by the Clinical Coordinator/Director. The *Affiliation Agreement* **MUST be in place PRIOR** to the student engaging in any practicum experiences at the designated practicum institution.

All Practicum documents must be submitted and approved by Week 5 of NRSG652, Advanced Physical Assessment for the Nurse Practitioner. The student may not take part in any activities on site at the practicum institution until the affiliation agreement and all other documents have been received, and approved by Colorado Technical University. The student will receive an email from the Clinical Coordinator/Director indicating final approval of all documents and that the student is approved to enter the practicum site. **If you anticipate any challenges or barriers to meeting this deadline, please contact the Clinical Coordinator or CONHS designee ASAP.**

Student Responsibility Checklist	
<input type="checkbox"/>	The student is responsible for collaborating with the Clinical Coordinator/Director to ensure an appropriate clinical placement (based on course objectives). The student may request a preceptor and clinical agency but it is the ultimate responsibility of the program to recruit, assign and coordinate clinical preceptors/sites and students. If necessary, the Clinical Coordinator will provide a preceptor in an approved location within a reasonable distance from the students' geographic area. PLEASE NOTE: If the Practicum setting is in the same institution where the student is employed, the Clinical Coordinator/Director must review and approve the arrangement.
<input type="checkbox"/>	The preceptor MUST possess and provide documentation of a minimum of a master's degree in nursing or a medical doctorate, and maintain a current license in the state of the practicum.
<input type="checkbox"/>	The student MUST provide the preceptor(s) with a copy of this FNP/PGC Handbook. After meeting with the Preceptor(s), the student must submit the Practicum Proposal to the Clinical Coordinator/Director for approval.
<input type="checkbox"/>	The student works with the Clinical Coordinator/Director and preceptor(s) to complete and sign the Preceptor Agreement AND provide a copy of his/her/their curriculum vitae/resume. All information must be provided on the agreement including the preceptors' position title, licensure information and contact information (telephone number and email address).
<input type="checkbox"/>	If the student chooses his/her own site the student directs the preceptor to forward the Affiliation Agreement (to be executed between Colorado Technical University and the preceptorship institution) to the representative of that institution who may sign the agreement. The Clinical Coordinator/Director will work on executing the Affiliation Agreement prior to the start of the practicum experience. PLEASE NOTE: The Affiliation Agreement must be reviewed by legal counsel and this may take several weeks to complete. The student is advised to start the process two quarters prior to the first Practicum.
<input type="checkbox"/>	The signed affiliation agreement, preceptor agreement(s) and curriculum vitae/resume of the preceptor(s) MUST be faxed, scanned, or emailed to the Clinical Coordinator/Director. Once the agreement is signed, a copy of the signed and fully executed Affiliation Agreement is returned to the practicum institution. If utilizing a program approved site and preceptor the student must forward their preceptor agreement to the Clinical Coordinator.
<input type="checkbox"/>	(Note: All students must submit a preceptor agreement to the Clinical Coordinator/Director regardless of clinical site and preceptor)
	To ensure that an appropriate site and preceptor are secured and utilized the student must collaborate with the Clinical Coordinator/Director during the preparation, execution and completion of the clinical experience.



Appendices

FNP Practicum Proposal

Please complete this proposal outlining your proposed site, preceptor, and ability to meet the Family Nurse Practitioner practicum objectives. Please review all course objectives prior to completing this document.

Name _____ Date _____ Practicum Date _____

Course Number:

- NRSG660 (NRSG660A, NRSG660B, NRSG660C)
- NRSG661 (NRSG661A and NRSG661B)
- NRSG662 (NRSG662A, NRSG662B and NRSG662C)

Practicum site name: _____

Practicum site address: _____

Preceptor Name and credentials: _____

All preceptors must possess an MSN degree and CV evidence of role, or possess MD and CV evidence of specialty

Are you employed by this practicum site?

- Yes
- No

If yes, please call the Clinical Coordinator at CTU before proceeding; if no, please complete this form

Students requesting to complete their Practicum with their employer must submit evidence of the following:

- Preceptor does not report to you or you do not report to the preceptor (directly/indirectly)
- Student must complete their Practicum in a different role and setting than their current employee role

All FNP practicum sites must allow for direct hands-on clinical care to be provided by the student.

NRSG660 COURSE OBJECTIVES: (NRSG660A, NRSG660B, NRSG660C)

1. Utilize advanced pathophysiology, pharmacology and physical assessment to provide evidence-based, cost effective, ethical, culturally appropriate management of patient centered-care for the adult, women, geriatric and frail elderly.
2. Formulate differential diagnoses and develop a prioritized plan of care based on a comprehensive analysis of clinical findings, history, ethnicity, genetics, fetal genetic screening and diagnostic values.
3. Demonstrate therapeutic communication, advanced interviewing techniques, observational skills, clinical findings and critical thinking to make patient-centered clinical decisions in the treatment of illness, injury, disease management, including palliative and end of life care.
4. Recommend pharmacological and nonpharmacological interventions in the management of physical or mental health, injury or disease in patients across the lifespan through formulation of a patient-centered mutually accepted plan of care.
5. Modify the plan of care based on patient outcomes and responses to interventions.
6. Select appropriate tests and procedures based on clinical findings.
7. Incorporate social determinants of health into a patient-centered plan of care inclusive of socioeconomic status, sexual and gender identity, culture, geography, barriers to care and health literacy.
8. Recommend age-appropriate primary, secondary, and tertiary prevention methodologies and anticipatory guidance citing appropriate interdisciplinary team involvement and referrals.

9. Articulate appropriate use of clinical procedures in relation to clinical findings.

NRSG661 COURSE OBJECTIVES: (NRSG661A, NRSG661B)

1. Utilize advanced pathophysiology, pharmacology and physical assessment to provide evidence-based, cost effective, ethical, culturally, age appropriate management of patient centered-care for the pediatric patient.
2. Formulate differential diagnoses and develop a prioritized plan of care based on a comprehensive analysis of developmental stages, screenings, clinical findings, history, ethnicity, genetics, and diagnostic values.
3. Demonstrate age appropriate therapeutic communication, advanced interviewing techniques, observational skills, clinical findings and critical thinking to make patient-centered clinical decisions in the treatment of illness, injury, disease management within the context of the family.
4. Recommend age appropriate pharmacological and nonpharmacological interventions in the management of physical or mental health, injury or disease in the pediatric patient through formulation of a patient-centered mutually accepted plan of care.
5. Modify the plan of care based on patient outcomes and responses to interventions.
6. Select age appropriate tests, screenings, immunizations and procedures based on clinical presentation.
7. Incorporate social determinants of health into a pediatric patient-centered plan of care inclusive of socioeconomic status, sexual and gender identity, culture, geography, barriers to care and health literacy.
8. Recommend age-appropriate primary, secondary, and tertiary prevention methodologies and anticipatory guidance citing appropriate interdisciplinary team involvement and referrals.
9. Articulate appropriate use of clinical procedures in relation to clinical findings.

NRSG662 COURSE OBJECTIVES: (NRSG662A, NRSG662B AND NRSG662C)

1. Act as an independent Family Nurse Practitioner in alignment with scope of practice, state regulations and national health policy.
2. Demonstrates the highest level of ethical and legal accountability for professional practice.
3. Practices independently managing previously diagnosed and undiagnosed patients.
4. Manage the full spectrum of health care services to include health promotion, disease prevention, health protection, patient advocacy, anticipatory guidance, counseling, disease management, palliative, and end-of-life care.
5. Use advanced health assessment skills to differentiate between normal, variations of normal and abnormal findings.
6. Employ screening and diagnostic strategies in the development of diagnoses.
7. Propose appropriate medications for disease management in alignment with scope of practice.
8. Manage the health/illness status of patients and families over time.
9. Provide patient-centered care citing appropriate interdisciplinary team involvement, other caregivers and referrals, and the incorporation of technology to achieve optimal care outcomes.
10. Teach professional and lay caregivers to provide culturally and spiritually sensitive, appropriate care, based on health literacy assessment.
11. Employ organizational and system leadership skills in the coordination of transitional care services in and across care settings to promote continuous quality improvement.
12. Participates in the development, use, and evaluation of professional standards and evidence-based care.

PRACTICUM PROPOSAL

(What will you do in your practicum? How do you plan to meet each of the objectives for this course? Have you discussed your goals/objectives with your potential preceptor?)

Documents Submitted	
<input type="checkbox"/>	Signed Affiliation Agreement
<input type="checkbox"/>	Physical with PPD/Titers
<input type="checkbox"/>	Evidence of HIPAA/OSHA Training
<input type="checkbox"/>	Signed Preceptor Agreement that includes the preceptor's Curriculum Vita or Résumé
<input type="checkbox"/>	Verification of preceptor's active unencumbered license in the state in which practicum is conducted
<input type="checkbox"/>	Copy of student's Active, Unencumbered RN License in State where Practicum is Conducted.
<input type="checkbox"/>	Drug Testing
<input type="checkbox"/>	Criminal Background Check
<input type="checkbox"/>	Current AHA Healthcare Provider Level CPR Card

All documents must be current (within last 12 months).

All documents must be received at least three weeks prior to the first day of class.

Student signature and date: _____

Practicum Proposal Approved	
<input type="radio"/>	Yes
<input type="radio"/>	No

Director's Signature and date: _____

Director's Feedback on Site:

MSN Student Health Assessment (page 1 of 4)

Name _____ Date ____/____/____

Address _____

Date of Birth ____/____/____ Male Female Phone _____

Please note: This health assessment must be completed by an MD, DO, PA or ARNP. Assessment by other health care providers will NOT be accepted.

PHYSICAL ASSESSMENT

Height _____ Weight _____ Vital Signs: BP _____ P _____ R _____ Temperature _____

Visual Acuity (R) _____ (L) _____ Uses Eyeglasses Yes No Contact Lens Yes No

Hearing Acuity (R) _____ (L) _____ Uses Hearing Aid Yes No

Medical History			
Allergies	<input type="radio"/> Yes	<input type="radio"/> No	If yes, explain:
Major Illnesses	<input type="radio"/> Yes	<input type="radio"/> No	If yes, explain:
Hospitalization	<input type="radio"/> Yes	<input type="radio"/> No	If yes, explain:
Orthopedic Problems	<input type="radio"/> Yes	<input type="radio"/> No	If yes, explain:
Major Surgeries	<input type="radio"/> Yes	<input type="radio"/> No	If yes, explain:

This applicant is in good physical and mental health and poses no threat to the health of others. Yes No

If no, state reason: _____

Healthcare provider name and title (PRINT) _____

Healthcare provider signature _____ Date _____

Healthcare provider address City _____ State _____ Zip _____ Phone _____

Student signature _____ Date _____

IMMUNIZATION VERIFICATION INSTRUCTIONS

- Healthcare provider **MUST** have signed the bottom of the Immunization and Statement of Health Form that the student has been screened, **AND** that the vaccinations have been verified.
- Actual copies of the vaccinations are not required!
- The student **MUST** sign the bottom of the form.
- When an update is needed, updated Immunization and Statement of Health Form is presented to Castle Branch.

If you have questions regarding the immunizations please contact the Clinical Coordinator/Director.

Immunization Verification and Statement of Health (page 3 of 4)

Name: _____ Last 4 of SSN: _____ DOB: _____

Tuberculin Skin Test (PPD)

- Required annually and must be 0 mm.
- If POS, repeat TB test not required, but must have CXR within five years.

_____/_____/_____	_____ mm or Blood test:_____
_____/_____/_____	_____ mm (update) _____ (initials)
_____/_____/_____	_____ mm (update) _____ (initials)

Tetanus Vaccination/TDAP

- Required every 10 years.

_____/_____/_____	
_____/_____/_____ (update)	_____ (initials)

Recombivax (Hep B Vaccination)

Hep B Surface Ab Pos: Yes No

#1 ____/____/_____	Notes:
#2 ____/____/_____	Notes:
#3 ____/____/_____	Notes:

Influenza Vaccination

- Annually

_____/_____/_____

MMR (Measles, Mumps, and Rubella) evidence of immunity

Rubella Titer	<input type="radio"/> POS <input type="radio"/> NEG
Rubeola Titer	<input type="radio"/> POS <input type="radio"/> NEG
Mumps Titer	<input type="radio"/> POS <input type="radio"/> NEG
Students born in 1956 or earlier	#1 ____/____/_____
Students born after 1956	#1 ____/____/_____
	#2 ____/____/_____

History of Varicella

Chicken Pox	<input type="radio"/> Yes <input type="radio"/> No
Negative History	Varicella Titer <input type="radio"/> POS <input type="radio"/> NEG

Varicella Titer Neg	Varicella Vaccine _____/_____/_____
---------------------	-------------------------------------

Immunization Verification and Statement of Health (page 4 Of 4)

Based upon standard history and physical exam findings, this applicant is free from communicable diseases and able to provide patient care services. All immunization dates above are hereby certified and all other medical records of this applicant are on file at the physician's office.

Healthcare provider's signature _____ Date _____

Healthcare provider's name printed _____ Telephone number _____

Healthcare provider's address _____

Student signature _____ Date _____

ALL immunization requirements MUST be met prior to entering a practicum site for Colorado Technical University's Nursing Program unless documented medical exceptions are in the student's file. By signing this statement, the applicant provides a waiver for the Colorado Technical University Nursing Program faculty and staff to maintain and release immunization and tuberculosis screening results.

Colorado Technical University College of Nursing Hepatitis B Vaccine Statement and Information

The Nursing Faculty of Colorado Technical University College of Nursing strongly encourages all nursing students to receive immunization against the Hepatitis B virus (HBV). The Hepatitis B virus is transmitted through exposure to blood and body fluids and presents a health risk to all health care providers. Students may be exposed to blood and body fluids during the educational process while attending the Colorado Technical University Nursing Program. Students are encouraged to receive the HBV immunization and utilize standard precautions to minimize the risk of exposure to blood and body fluids.

STUDENT ACKNOWLEDGEMENT AND COURSE OF ACTION

I understand the above statement and am choosing the following course of action. (Check one)

- I am immunized against HBV and will obtain a blood test (titer) when completing my physical.
- I am in the process of obtaining the HBV immunization series and will obtain a blood test (titer) upon completion of the immunization series.
- I have decided not to pursue immunization for HBV at this time, even though I understand that I am at risk for potential exposure to the disease. Therefore, I am signing this waiver releasing Colorado Technical University of any responsibility for the possibility of my contracting Hepatitis B virus

I understand that Colorado Technical University is not responsible or liable in matters of exposure to potential health hazards.

Student name (print) _____

Student signature _____ Date _____/_____/_____

Witness signature _____ Date _____/_____/_____

MSN-FNP Student Preceptor Agreement

Student Name: _____

Course: NRS660 NRS661 NRS662

Preceptor name: _____

Preceptor credentials: _____

Email address: _____

Nursing license number/State/Year of expiration: _____

Board Certification Type:

- | | | |
|---------------------------|----------------------------------|------------------------------------|
| <input type="radio"/> FNP | <input type="radio"/> AGCNP/AGNP | <input type="radio"/> MD |
| <input type="radio"/> PNP | <input type="radio"/> CNMW | <input type="radio"/> DO |
| <input type="radio"/> ANP | <input type="radio"/> WHNP | <input type="radio"/> Other: _____ |

Certifying Agency:

- | | | |
|----------------------------|----------------------------|------------------------------------|
| <input type="radio"/> ANCC | <input type="radio"/> PNCB | <input type="radio"/> NCC |
| <input type="radio"/> AANP | <input type="radio"/> AMCB | <input type="radio"/> Other: _____ |

Certification Expiration Date: _____

Title _____

Years of practice in the population focused area: _____

Agency/Facility name: _____

Agency/Facility address: _____

Agency/Facility contact (if not preceptor): _____

Agency/Facility email (if not preceptor): _____

Office phone number: _____ Cell number: _____

Type of Agency/Facility:

- | | | |
|--|---|---|
| <input type="radio"/> Primary Care | <input type="radio"/> Community Based Organization | <input type="radio"/> Occupational Health |
| <input type="radio"/> Pediatric Office | <input type="radio"/> Home Care | <input type="radio"/> Rehabilitation |
| <input type="radio"/> OB/GYN | <input type="radio"/> Hospice | <input type="radio"/> School-based center |
| <input type="radio"/> Birthing Center | <input type="radio"/> Independent Living Center | <input type="radio"/> Shelter |
| <input type="radio"/> Clinic | <input type="radio"/> Long Term Care Facility (LTC) | <input type="radio"/> Other: _____ |

Geographical Area Type: Rural Suburban Urban

Patient Mix: _____% Pediatric _____% Adult _____% Women's Health _____% Geriatric

Colorado Technical University College of Nursing

Expectations of the Family Nurse Practitioner Student Preceptor

- I. Professional Role Model
 - A. Must have an active license and board certification to practice as APRN, or an active license to practice as a MD or DO
 - B. Is currently licensed in the state where the practicum will take place.
 - C. Provides teaching/learning experiences according to established standards and facility policy and procedures.
 - D. Effectively communicates with student and others.
 - E. Exhibits leadership skills.
 - F. Demonstrates professional responsibilities.
- II. Educator
 - A. Assesses the student learning needs.
 - B. Collaborates with the student to plan effective learning experiences.
 - C. Provides ongoing feedback and evaluation of student.
 - 1. Collaborate with course faculty to evaluate the student's practicum performance.
 - 2. Course faculty will determine final course evaluation after collaboration with the preceptor.
 - 3. A satisfactory practicum evaluation is necessary to complete the course and graduate.
 - D. Socializer
 - 1. Welcomes the student and actively integrates the student into the educational setting
 - 2. Assists the student to transition smoothly to the Family Nurse Practitioner role
 - E. Communication with Colorado Technical University Course Faculty and or the Lead Faculty
 - 1. Communicates with course faculty at the beginning of course (Week 1), midcourse, and with the final course evaluation.
 - 2. Contacts course faculty or lead faculty ASAP for concerns, problems, or incidents involving the student.
- III. Student Schedules
 - A. Total number of practicum hours are:
 - 1. 240 hours in NRSG660
 - 2. 180 hours in NRSG661
 - 3. 210 hours in NRSG662
 - B. The practicum experience will conclude when the student has completed the minimum required hours, although the online course will continue for the entire 11 weeks.
 - C. The student can only work with the contracted Preceptor. Any change in Preceptors must be approved by the lead faculty prior to any changes.
 - D. The student must notify the Preceptor and the Colorado Technical University nursing faculty of any absences.
 - E. Each student must receive an orientation to the facility.

Signature _____ Date _____/_____/_____

PLEASE ATTACH CURRICULUM VITAE/RESUME and email a copy of this form and CV/resume to the student or Clinical Coordinator.

MSN Student Clinical Counseling Form

Faculty:_____ Student:_____ Date:_____

Areas Discussed for Improvement:

[List areas where student did not meet the midterm objectives]

Student Responsibilities/Plan of Action and Dates:

Faculty Responsibilities:

[Discuss with preceptor and student, monitor student performance with regard to responsibilities and plan of action and timeline.]

Contact with student by [email/phone]

Faculty Signature_____ Date_____/_____/_____

Student Signature_____ Date_____/_____/_____

Family Nurse Practicum Evaluation

- NRS660 (NRS660A, B and C): Advanced Nursing Care of the Adult, Geriatric, and Women Patients
- NRS661 (NRS661 A and B): Advanced Nursing Care of the Pediatric Patient
- NRS662 (NRS662A, B and C): Advanced Nursing Care across the Lifespan

Student Name _____

Preceptor Name: _____

Practicum Facility: _____

Course: NRS660 NRS661 NRS662

Grading rubric:

Level 1= Not observed

Level 2= Needs constant guidance

Level 3= Needs frequent guidance

Level 4= Needs occasional guidance

Level 5= Functions independently and seeks guidance when appropriate

SCORING GUIDELINES:

The grading rubric is provided below. Students may receive a failure at the mid-term evaluation only. A failure will be formally evaluated by the course faculty and discussed with the student and preceptor providing feedback using the Practicum Counseling Form. Students must pass all objectives at final evaluation with a Level 4 or greater in order to successfully pass the clinical requirements of the practicum course. Level 1's (not observed) at final are not acceptable and may result in a clinical failure.

NONPF Core Competencies	Midterm Evaluation					Final Evaluation					Additional Comments
Scientific Foundation Competencies	1	2	3	4	5	1	2	3	4	5	
1. Integrates knowledge from the humanities and sciences within the context of nursing science											
Leadership Competencies	1	2	3	4	5	1	2	3	4	5	
1. Demonstrates leadership that uses critical and reflective thinking											
2. Advocates for improved access, quality, and cost effective health care											
3. Communicates practice knowledge effectively, both orally and in writing											
Quality Competencies	1	2	3	4	5	1	2	3	4	5	
1. Uses best available evidence to continuously improve quality of clinical practice.											
2. Evaluates the relationships among access, cost, quality and safety and their influence on health care											

NONPF Core Competencies	Midterm Evaluation					Final Evaluation					Additional Comments
Practice Inquiry Competencies	1	2	3	4	5	1	2	3	4	5	
1. Generates knowledge from clinical practice to improve practice and patient outcomes											
2. Applies clinical investigative skills to improve health outcomes											
3. Analyzes clinical guidelines for individualized application into practice											
Technology and Information Literacy Competencies	1	2	3	4	5	1	2	3	4	5	
1. Integrates appropriate technologies for knowledge management to improve health care											
2. Translates technical and scientific health information appropriate for various users' needs											
2a. Assesses the patient's and caregiver's educational needs to provide effective, personalized health care											
2b. Coaches the patient and caregiver for positive behavioral change											
3. Demonstrates information literacy skills in complex decision making											
4. Uses technology systems that capture data on variables for the evaluation of nursing care											
Policy and Advocacy Competencies	1	2	3	4	5	1	2	3	4	5	
1. Demonstrates an understanding of the interdependence of policy and practice											
2. Demonstrates advocacy strategies at a systems level to influence health and healthcare.											
Health Delivery System Competencies	1	2	3	4	5	1	2	3	4	5	
1. Applies knowledge of organizational practices and complex systems to improve health care delivery											
2. Minimizes risk to patients and providers at the individual and systems level											

NONPF Core Competencies	Midterm Evaluation					Final Evaluation					Additional Comments
Health Delivery System Competencies	1	2	3	4	5	1	2	3	4	5	
3. Effects health care change using broad based skills including negotiating, consensus-building, and partnering											
4. Evaluates the impact of health care delivery on patients, providers, other stakeholders and the environment											
5. Analyzes organizational structure, functions and resources to improve the delivery of care											
6. Collaborates in planning for transitions across the continuum of care											
Ethics Competencies	1	2	3	4	5	1	2	3	4	5	
1. Integrates ethical principles in decision making											
2. Evaluates the ethical consequences of decisions											
3. Applies ethically sound solutions to complex issues related to individuals, populations and systems of care											
Independent Practice Competencies	1	2	3	4	5	1	2	3	4	5	
1. Functions as an independent practitioner											
2. Demonstrates the highest level of accountability for professional practice											
3. Practices independently managing previously diagnosed and undiagnosed patients											
3a. Provides the full spectrum of health care services to include health promotion, disease prevention, health protection, anticipatory guidance, counseling, disease management, palliative and end-of-life care											
3b. Uses advanced health assessment skills to differentiate between normal, variations of normal, and abnormal findings											
3c. Employs screening and diagnostic strategies in the development of diagnoses											
3d. Prescribes medications within scope of practice											

NONPF Core Competencies	Midterm Evaluation					Final Evaluation					Additional Comments
Independent Practice Competencies	1	2	3	4	5	1	2	3	4	5	
3e. Manages the health/illness status of patients and families over time											
4. Provides patient-centered care recognizing cultural diversity and the patient or designee as a full partner in decision making											
4a. Works to establish a relationship with the patient characterized by mutual respect, empathy and collaboration											
4b. Creates a climate of patient-centered care to include confidentiality, privacy, comfort, emotional support, mutual trust and respect											
4c. Incorporates the patient's cultural and spiritual preferences, values, and beliefs, into health care											
4d. Preserves the patient's control over decision making by negotiating a mutually acceptable plan of care											
4e. Develops strategies to prevent one's own personal biases from interfering with delivery of quality care											
4f. Addresses cultural, spiritual and ethnic influences that potentially create conflict among individuals, families, staff and caregivers											
5. Provides appropriate care to individuals with diverse life experiences, perspectives and backgrounds.											
6. Educates professional and lay caregivers to provide culturally and spiritually sensitive, appropriate care											
7. Demonstrates interprofessional collaborative practice											
7a. Collaborates with both professional and other caregivers to achieve optimal care outcomes											
8. Coordinates transitional care services in and across care settings											

NONPF Core Competencies	Midterm Evaluation					Final Evaluation					Additional Comments
Independent Practice Competencies	1	2	3	4	5	1	2	3	4	5	
9. Participates in the development, use and evaluation of professional standards and evidence-based care											
10. Demonstrates competency in the performance of skills and procedures.											

The criterion above is adapted from the following:

National Organization of Nurse Faculties (NONPF) 2017 Nurse Practitioner Core Competencies Content- Retrieved from: https://cdn.ymaws.com/www.nonpf.org/resource/resmgr/competencies/2017_NPCoreComps_with_Curric.pdf