



Colorado Technical University - Virtual Campus

**Campus Security Information and Disclosures for  
Prospective Students**

**CAMPUS SECURITY INFORMATION**

The school prepares a report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act) and Violence Against Women Reauthorization Act (VAWA). This report is prepared with information collected from local law enforcement and campus faculty and staff.

The University updates the campus security policy and campus crime statistics annually. The statistics are posted on the University website, or can be obtained by requesting a paper copy as outlined below. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by the school; and on public property within, or immediately adjacent to and accessible from, the campus (as applicable). The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, domestic violence, dating violence, stalking and other matters.

Each year, an e-mail notification is made to all enrolled students that provides the web link to access this report. Faculty and staff receive a similar notification.

All prospective students may obtain a copy of the report from the Regulatory Operations Department by e-mailing [FederalStudentDisclosures@careered.com](mailto:FederalStudentDisclosures@careered.com).

The report can also be accessed electronically at the following URL: <http://www.coloradotech.edu/~media/CTU/Files/PDF/campus-security-report-online.ashx>

**SEXUAL ASSAULT PREVENTION AND AWARENESS**

Throughout the year, the University provides ongoing prevention and awareness programs for students and employees, which focus on preventing dating violence, domestic violence, sexual assault and stalking through risk reduction and increased bystander intervention. At a minimum, information will be provided on the portal and distributed via e-mail. Additional descriptions of these campaigns can be found in the ASR, available at the link in the previous section.

## **SUBSTANCE ABUSE INFORMATION**

CTU distributes information relative to substance abuse to all current and prospective students. Additional information on this topic can be found in the ASR, available at the link above.

## **CONSUMER INFORMATION**

CTU distributes a variety of publications that contain information regarding the University and its financial aid programs. If you do not have any of the following information and wish to obtain it, it is available on the University website, catalog or can be furnished upon request.

- A description of all federal, state, local, private, and institutional need-based and non-need-based financial aid programs that are available to students including:
  - The procedures and forms by which students apply for aid and eligibility requirements, and
  - Criteria for selecting recipients from the group of eligible applicants and criteria for determining award amounts.
- The rights and responsibilities of students receiving aid, including:
  - Criteria for continuing student eligibility under each program,
  - The method by which financial aid will be disbursed and the frequency of those disbursements,
  - The general terms and conditions applicable to any employment that is part of the financial aid package,
  - The terms of any loan received (including federal Direct or Perkins loans), a sample loan repayment schedule, and the necessity of loan repayment,
  - Required loan exit counseling information the University provides and collects,
  - The criteria for measuring satisfactory academic progress, and how a student who has failed to maintain satisfactory progress may reestablish eligibility for federal financial aid, and
  - The way the University provides for Pell-eligible students to obtain or purchase required books and supplies by the seventh day of a payment period (if applicable) and how the students may opt out.
- An explanation of the verification requirements, including:
  - Documents required if a student is selected for the verification process;
  - Student responsibilities, including correction procedures, deadlines for completing any actions required, and the consequences of missing deadlines; and
  - Notification methods, including how the school will notify students if their awards change as a result of verification and the time frame for such notifications.
- Information about academic programs, including:
  - The current degree programs and other educational and training programs,

- The instructional, laboratory, and other physical facilities that relate to the academic programs,
  - CTU faculty and other instructional personnel,
  - Any plans by the University to improve academic programs upon a determination by CTU that such a plan exists, and
  - A description of the written arrangements the University has entered into.
  - Information about whether completion of a program meets educational requirements for a specific professional license or certification needed for employment in an occupation in a state if the program is designed to do so or is advertised as doing so.
- The names of regulatory agencies, associations, or governmental bodies that accredit, approve, or license CTU and its programs; procedures by which documents describing that activity may be reviewed; and contact information for filing complaints with these agencies.
  - Costs of attending CTU (tuition and fees for full-time and part-time students and estimates of charges for books and supplies, room and board, and applicable transportation costs) and any additional costs of the program in which the student is enrolled or has expressed an interest. The University also makes available a Net Price Calculator and College Financing Plan.
  - General information about the University's services and facilities available to students with disabilities, including students with intellectual disabilities.
  - The requirements and procedures for officially withdrawing from CTU, any refund policy with which the University is required to comply for return of unearned tuition and fees or other refundable portions of costs paid to the University, and a summary of the requirements for the return of Federal Student Aid grant or loan funds.
  - The titles of persons designated by the University to provide information to enrolled and prospective students and information regarding how and where those persons may be contacted.
  - University policies on transfer of credit, including the criteria it uses regarding the transfer of credit earned at another school, a list of any postsecondary schools with which it has established an articulation agreement, and criteria used to evaluate and award credit for prior learning experience including service in the armed forces, paid or unpaid employment, or other demonstrated competency or learning.
  - If applicable, a notice that the school is required by its accrediting agency to maintain a teach-out plan and the reason for that requirement.
  - A notice when an enforcement action or prosecution is brought against the school by a state or federal law enforcement agency and a final judgment, if rendered, would cause an adverse action by an accrediting agency against the school; revocation of state authorization; or limitation, suspension, or termination of title IV eligibility.
  - Penalties and institutional policies associated with copyright infringement, including:

- A statement that explicitly informs students that unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject the students to civil and criminal liabilities,
  - A summary of penalties for violation of federal copyright laws,
  - A description of the school's policies with respect to unauthorized peer-to-peer file sharing, including disciplinary actions that are taken against students who engage in illegal downloading or unauthorized distribution of copyrighted materials using the school's information technology system, and
  - The legal alternatives for downloading or otherwise acquiring copyrighted material, based on the school's periodic review.
- Student body diversity as well as student activities offered by CTU, if applicable

### **COMPLETION, GRADUATION, TRANSFER, RETENTION, AND PLACEMENT RATES**

CTU calculates graduation rates as required by the federal Student Right-to-Know Act. The University also publishes any placement rates it must calculate for a state agency or accreditor. Student outcomes information is posted on the school's website.

### **FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)**

Information regarding your rights under the Family Educational and Privacy Act (FERPA) of 1974 are provided in the catalog as well as on the Student Portal.

### **VACCINATIONS**

Good health practices are encouraged for all students. However, CTU does not require any specific vaccinations beyond those required by state and other laws as a condition for admission. Students are encouraged to consult with their health care professional to discuss obtaining or updating vaccinations. Student enrolled in the Master of Science in Nursing program (all concentrations) and the Doctor of Nursing Practice program will be required to provide proof of vaccinations prior to beginning the clinical portion of their program.