

# Financial Policies

## Colorado Technical University - Denver South & Denver North

(Effective October 1, 2012)

The cost of an educational program is based upon the hours necessary to complete the preferred courses or degree program and the tuition rates in effect at the time the student takes the desired courses, plus any associated fees, books, lab kits, and other educational supplies.

### Application Fee

A non-refundable, one-time application fee of \$50 for U.S. Citizens (\$100 for International Students) is paid once per student, and applies to admission to the University. The one-time fee covers all future applications by the same student to any of CTU's programs.

### Tuition

Tuition for the following courses is charged per credit hour:

Undergraduate Prep Courses (XXX060 and XXX080)	\$62.50
Undergraduate courses	\$305
BIO141 and BIO142	\$325
Surgical Technology courses (SURXXX)	\$325
Master's 500-level courses (Preparatory Courses)	\$305
Master's 600-level courses	\$490
Doctoral courses (includes books & standard fees)	\$598

### Active Duty, Reserve, National Guard Military Personnel Tuition Rates (Eligible Spouses)

To be eligible for the military tuition rate, books, and standard fees and waived application fee, a candidate must be accepted for admission by the University, complete the Active Duty Attestation, and allow for verification of his or her military status (e.g. Leave & Earnings Statement). Verification document(s) must be submitted to the University within 72 hours of enrollment.

Tuition for the following courses is charged per credit hour:

Undergraduate Prep Courses (XXX060 and XXX080)	\$ 50
Associates	\$210
Bachelors	\$210
Masters	\$460
Doctorate	\$540

- In addition to the completed attestation form, the university reserves the right to request additional documentation in order to verify individual eligibility for the reduced tuition rate.
- Military Tuition Rate cannot be combined with any other CTU scholarship/grants.
- Does not apply to certain high cost courses within the limited enrollment programs.
- Application, standard fees and the cost of books are waived for students in this category.
- As applied throughout this insert: Reservists must be either "traditional reservists" drilling at least one weekend per month, or in IMA, ART, or AGR status. National Guard members must be currently drilling with a National Guard unit or on active duty orders.

### Costs of Books, Lab Kits, Software and other Educational Supplies

These costs vary depending upon the type of degree pursued and type and number of courses taken in any given quarter. Payment is expected at the time of purchase.

### Online Course Fee

Online courses provide an opportunity for students to take courses online. In addition to normal tuition and fees, students will be charged a Non-Refundable fee of \$150 for each online course. For those courses in which the University delivers a book in an electronic format, the student may elect to purchase the standard textbook from Words of Wisdom, LLC.

### Returned Books – Doctoral students

Doctoral students will be charged for course materials not returned to Words of Wisdom (WOW) per the University's requirements (see student portal for further instructions).

### International Student Cost of Education

The cost of education for international students (defined as any student holding an F1-visa) and out-of-state students is the same as for in-state students, as found in the undergraduate and graduate areas of this insert.

### Standard Fees

Due to the non-refundable nature of these fees, students are encouraged to discuss their plans in advance with their Admissions Advisor.

### Undergraduate Course Challenge and Life Experience Fees

A \$150-per-class non-refundable fee, payable in advance, is assessed for each course. This fee assists in the expense of preparing and evaluating exams and assessing life experience documentation.

### Student Senate Fee

The Student Senate fee supports all student activities, student organizations, resources for student needs, and the enhancement of external activities for students. This \$5 quarterly fee is non-refundable.

### Student Service Fee

A student service fee is charged each quarter to support the resource center, administration hardware and software systems for student records, course scheduling, data management, financial aid, student accounts, registration, academic advising, placement, maintenance of external facilities, parking lot and special community and student service activities. Students are charged a non-refundable fee of \$70 per quarter.

### Certificate Completion Fee

A fee of \$20 is due at the time of certificate application. This fee covers one "Certificate".

### Undergraduate Graduation Fee

A fee of \$150 is due at the time of application for graduation. This fee covers one diploma and diploma cover, two official university transcripts, and costs related to the graduation ceremony such as regalia, invitations and location.

### Master's Graduation Fee

A fee of \$200 is due at the time of application for graduation. This fee covers one diploma and diploma cover, one unframed letter-sized diploma, two official university transcripts, and costs relating to the graduation ceremony such as regalia, invitations and location.

### Lab Fee

A non-refundable lab fee of \$50 is applied for each class offering a lab as part of the course, or as indicated in course descriptions, or in special circumstances (e.g. field trips, etc.). The fee helps defray the expense of equipment upgrades and maintenance, printer cartridges, paper, software licenses, Internet access, and other expenses.

### Test Fee

A non-refundable test fee will be charged during certain programs. The test fee covers costs associated with review courses related to Board or Professional Certification Exams and the exam fees associated with those certifications. Below are the test fee options for the Surgical Technology Program:

- **Silver Bundle for \$202** – includes CST Exam Study Guide and cost of the certification exam (student must show proof of current AST membership). The cost for this bundle *may* be covered by Title IV funds.
- **Gold Bundle for \$237** – includes 1 year AST membership, CST Exam Study Guide and cost of the certification exam. The membership portion of the Gold Bundle *may not be* covered by Title IV funds.

\*Per accreditation standards, all graduates must sit for the CST exam.

### Audited Undergraduate Courses

Audited courses are those for which students register but for which no credit is received. Individuals wishing to audit courses must be current students properly admitted to Colorado Technical University. Your Advisor/Mentor must approve the audit because priority is given to students attempting to earn course credit. All undergraduate courses may be audited; graduate courses may not be audited. The charge to audit a course is 50% on-ground and 100% online of the current credit hour cost times the total number of credits in the course, plus standard fees.

## Avoidable Fees

### Late Payment Fee

A fee of \$25 is assessed to students who do not make payment on their student accounts by the established and agreed upon payment date.

### Returned Check Fee

Students who present checks that are not acceptable for payment by the bank because of insufficient funds, non-existence of an account or other reasons, for which students are responsible, are charged a minimum fee of \$50 and may be dismissed. State law allows penalties/charges of up to three times the amount of the check for repeat offenders.

### Transcripts and Diplomas

Transcript requests are fulfilled through Docufile, a leading company in secure transcripts. A Transcript Fee is assessed regardless of transcript hold status. If you have an outstanding

balance preventing release of your transcript, we will not be able to issue your official transcript.

\$5 - Transcript (electronic or paper) requested electronically through Docufile

\$10 - Transcripts ordered through the campus

\$30 - Overnight/US Mail delivery

Additional information on the electronic transcript service can be found on the student portal.

• One copy of final graduation transcripts is included in the graduation fee.

Additional or replacement copies of diplomas or certificates are as follows:

• Undergraduate	\$25
• Masters	\$25
• Doctorate	\$50
• Certificate	\$20

## Withdrawal and Refund Policy

Colorado Technical University prefers that notifications of withdrawal or cancellation be made in writing and addressed to the Registrar's office or initiated using the Colorado Technical University Registration Drop-Add form. The Drop-Add form is available from an academic advisor. Students' written notifications of withdrawal or cancellation (from one or more courses) provide an accurate record of transactions and also ensure that such requests are processed on a timely basis.

The "official date of withdrawal" is the date on which the student notifies the school in writing of their intent to withdraw. If no official written notification is given, the school determines the date the student has withdrawn based upon the attendance policy in the catalog. The institutional refund is based on the student's last date of attendance according to the refund schedule below.

Colorado Technical University is committed to the fair treatment of all students. Individuals who find it necessary to officially withdraw from one or more courses at Colorado Technical University due to extenuating circumstances may be considered for a refund of a portion of the tuition for the current quarter. Since faculty engagements and other commitments are made by the university in advance, the following refund schedules have been established:

### Refund Schedule (5½ and 11 week courses)

- A. Applicants not accepted for admission to the University are refunded 100% of tuition and standard fees paid. Application fees are non-refundable.
- B. Students who are accepted for admission to the University but who officially withdraw (in writing) prior to the start of a term are refunded 100% of tuition and standard fees paid.
- C. Students who officially withdraw from one or more courses after the start of a term are subject to the following refund policy:
  1. If the student's last date of attendance is during the first seven days of a term, students receive a 100% tuition refund, less a \$100 administrative fee per course. However, the standard fees paid are non-refundable.
  2. If the student's last date of attendance is during the second week of the term, students in a regular 11-week course receive a 75% tuition refund. Students in a normal 5 ½ -week course or a 5 ½ -week independent study course will not receive a refund and are charged full tuition and fees for that term.

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3. If the student's last date of attendance is after the second week of the term, students will not receive a refund (11 week and 5 ½ week).
  4. The above figures do not include the cost of books and supplies or non-refundable standard fees. Any prepayment for subsequent terms is refunded without penalty.
- D. Refunds may be made to students only in cases where no funds are due the University, financial aid programs, outside agencies or any other third parties. Due to the balance verification process with such outside agencies, refund checks may take up to 30 days to be processed after the date of withdrawal.

### Institutional Refund Schedule

	Week 1	Weeks 2 – end	
<b>5½ Week Courses</b>	100% tuition refund, less \$100 Administration Fee per course	No refund	
	<b>Week 1</b>	<b>Week 2</b>	<b>Weeks 3 – 11</b>
<b>11 Week Courses</b>	100% tuition refund, less \$100 Administration Fee per course	75% tuition refund	No refund

### International Student Refund Schedule

The tuition refund policy discussed above applies to international students with the additional requirements listed below:

- A. Refunds are made after receipt of a written request, which includes return of the Colorado Technical University-issued I-20.
- B. Refunds are made to the third parties that provided funding according to the third parties' terms and conditions.
- C. Students transferring to other educational institutions will have their funds transferred directly to those institutions.

### Other Policies and Information

This sheet is an insert to the current CTU Catalog. The CTU Student Handbook contains additional policies and information. A paper copy is available on request from your advisor. Paper copies of the Campus Crime Report are available upon request.

#### Veteran's Educational Benefits

Colorado Technical University is approved by the applicable State Approving Agency for Veterans Affairs and participates in many Veterans' Educational Benefit programs. Students interested in Veteran's Educational Benefits should contact either the campus certifying official or the Student Finance Department. Veterans who are unsure of their benefit eligibility or have additional eligibility questions should contact the Veterans Administration at 800-827-1000, or 888-GI Bill-1 (1-888-442-4551), or go to <http://www.gibill.va.gov/>. Eligible students must maintain satisfactory academic progress and all applicable eligibility requirements to continue receiving Veterans Educational Benefits.

Colorado Technical University – Denver and Denver North Financial Policies

### Scholarships and Grants offered at Denver South and Denver North

The Denver campuses make available a limited amount of funding each year for scholarships and grants. Further, these scholarships and grants do not typically apply to limited enrollment programs, such as Surgical Technology. Once it is determined that available funding is exhausted, scholarships or grants will not be awarded for otherwise eligible students.

\*\*Students who withdraw from the university for more than one term lose all current institutional scholarship/grant eligibility and must reapply to be considered for future institutional scholarships/grants\*\*

#### CTU General Scholarship & Grant Conditions:

The following conditions must be met in order to be eligible for any CTU scholarship or grant:

- Candidates must apply and be accepted for admission
- CTU scholarships or grants are used exclusively toward program charges.
- Students must be in attendance during the applicable session.
- All scholarships or grants are applied as a credit to the student's account, and no cash payment will be awarded to the student.
- CTU scholarships or grants are non-transferable and non-substitutable.
- CTU scholarships or grants do not cover books or fees unless specifically stated.
- A scholarship or grant may not be combined with any other CTU scholarship or grant, unless specifically stated.
- When combined with other financial assistance, scholarships or grants cannot exceed the student's cost of attendance.
- Interested candidates should contact the Student Finance Department for additional information.
- Scholarship essay approvals and denials will be determined by the scholarship committee.
- CTU Scholarships or grants (with the exception of the Yellow Ribbon Grant) may not be combined with Post 9/11 GI Bill benefits.

#### Academic Excellence Scholarship

Students accepted into a doctoral program and who meet eligibility requirements will receive a one-time scholarship up to a maximum of \$500. The requirements may be demonstrated by achieving a score at or above the 90<sup>th</sup> percentile on one of the following exams: Graduate Management Admission Test® (GMAT), Graduate Record Examinations® (GRE®) General Test, a relevant GRE® Subject Test, or the Miller Analogies Test (MAT). This scholarship may not be combined with other scholarships offered through Colorado Technical University.

- Refer to the **CTU General Scholarship & Grant Conditions**.

#### Advantage Grant

The purpose of the Colorado Technical University Advantage Grant is to recognize students who face extreme personal and/or financial hardships in pursuit of a degree from Colorado Technical University. Current students must be in good academic standing at Colorado Technical University. Newly-enrolled students must have been in good academic standing at their last institution. This grant typically awards up to \$500 per academic program and will be applied against outstanding current or future charges at the University's discretion.

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The conditions for the grant are as follows:

- Candidates must submit a minimum 500 word essay on how they intend to use the skills learned at Colorado Technical University to benefit others and society.
- The grant recipient must be a full-time student (minimum of 12 credits) currently attending Colorado Technical University.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Career Education Scholarship Fund (CESF)**

In order to assist students attending Colorado Technical University and other Career Education Corporation ("CEC") schools, the Career Education Scholarship Fund ("CESF") has been established. CESF is a non-profit 501(c) (3) foundation dedicated to providing grants to CEC students with financial need. CESF raises money through various means to provide these grants. The CESF Board of Directors will determine periodic grant allocations of the general grant fund to each CEC Division.

The CESF Board of Directors has established the following criteria for each grant award:

- Grants will have a minimum award amount of \$500 and a maximum award amount of \$2,000 per academic year.
- For new students, the grant will be awarded for the student's first academic year only.
- For current students, the grant will be awarded for their next academic year only.
- If a student drops out or otherwise terminates his/her attendance at the school prior to the academic year, any unused portion of the grant reverts back to CESF.
- This scholarship may be combined with other CTU Scholarships and Grants.
- This scholarship does apply to the Surgical Technology program
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **CEC Faculty Grant**

The doctoral program has established a 10% grant in order to assist part-time or full-time instructors at CEC owned schools to pursue a doctoral degree program. Instructors must have been employed by any CEC owned school for at least 12 months. A candidate must be accepted for admission to a doctoral degree program at Colorado Technical University and allow for verification of his or her ongoing teaching of at least one course per calendar year.

- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **CTU Cares Community Grant**

The Colorado Technical University Denver Campuses have established the CTU Cares Community Grant to assist eligible students within the Denver Community with the opportunity to attend an undergraduate or graduate degree program at Colorado Technical University. This grant will be awarded to an eligible organization in Colorado. The organization determines which applicant(s) is eligible for the grant. The grant award can be used to assist one or multiple applicants up to the full amount of the grant.

The grant recipients must satisfy the following criteria and requirements:

- The grant will be awarded on an academic year basis and proportionately applied to each quarter session.
- The grant is not available for the Surgical Technology program.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **CTU Colorado Community College Partnership in Education Grant**

The purpose of the CTU Colorado Community College Partnership in Education Grant is to recognize students who Colorado Technical University – Denver and Denver North Financial Policies

have successfully completed their associate degree in select programs from the Colorado Community College System (CCCS). Students who have successfully completed their associate degree and qualify for an eligible CTU Transfer Program as defined by Colorado Technical University /CCCS Articulation Agreement may qualify for a 30% tuition grant for their Junior year at CTU, and a 20% grant for their Senior year.

The conditions of the grant are as follows:

- The newly enrolled student must be in good academic standing with CCCS.
- Candidates must apply, be accepted for admission, and enroll at a Colorado Technical University ground campus located within the State of Colorado.
- Students must maintain at least a half-time status (minimum of 6 credit hours per 11-week quarter) for three of four quarters each calendar year.
- In the event of any discrepancies between grant information published elsewhere (including this document) and the Articulation Agreement, the Articulation Agreement is the governing document.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **CTU Colorado Community College System (CCCS) Faculty and Staff Grant**

The Colorado Technical University (CTU) ground campuses (Colorado Springs, Denver and Pueblo) have established special tuition rates for eligible CCCS full-time faculty and staff enrolled in CTU's master's and doctoral level programs during the period of the agreement. Registration is based on space availability after regular students and CTU employees are registered.

Tuition Rates and Applicable Fees:

- Waived application fee
- Reduced tuition charges are per agreement with CCCS
- Standard fees apply

To be eligible for the special tuition rates and specific fee waivers, the candidate must satisfy the following requirements:

- Student must be a full-time faculty member or full-time staff employee at a CCCS campus
- The grant is not available for the Surgical Technology program
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **CTU Colorado Mountain College Grant**

The purpose of the CTU Colorado Mountain College Grant is to recognize students who have successfully completed their associate degree in select programs from the Colorado Mountain College (CMC). Students who have successfully completed their associate degree and qualify for an eligible CTU Transfer Program as defined by Colorado Technical University /CMC Articulation Agreement may qualify for a 30% tuition grant for their Junior year at CTU, and a 20% grant for their Senior year.

The conditions of the grant are as follows:

- The newly enrolled student must be in good academic standing with CMC.
- Candidates must apply, be accepted for admission, and enroll at a Colorado Technical University ground campus located within the State of Colorado.
- Students must maintain at least a half-time status (minimum of 6 credit hours per 11-week quarter) for three of four quarters each calendar year.
- In the event of any discrepancies between grant information published elsewhere (including this document) and the

Articulation Agreement, the Articulation Agreement is the governing document.

- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **CTU International Partner Grant**

The Colorado Technical University (CTU) Denver and Colorado Springs campuses have established a tuition-only grant in the name of selected International Partners in order to assist eligible students with the opportunity to attend a degree program of study at Colorado Technical University. To be eligible for the CTU International Partner Grant, a candidate must be accepted for admission to CTU and either (a) be currently or previously enrolled with an International Partner college or university or (b) be directly referred to CTU by an authorized CTU International Partner or Agent. The amount of the tuition-only grant is determined by CTU and may vary by International Partner. The applicant must satisfy the following criteria and requirements to be considered:

- Candidates must apply and be accepted for admission to Colorado Technical University.
- Candidates must have previously attended an International Partner college or university or be directly referred to CTU by an International Partner or Agent.
- The grant will be awarded on an academic year basis and proportionately applied to each quarter.
- Students will remain eligible for the International Partner Grant while maintaining good standing with the university and demonstrating satisfactory academic progress (SAP) according to the institution's policies.
- Students must attend CTU for three of four quarters each calendar year.
- The grant is not available for the Surgical Technology program.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Doctoral Advantage Grant**

Colorado Technical University's doctoral program has established a grant to assist students currently enrolled in a Master's program through Colorado Technical University who have chosen the option to enter the Doctoral Advantage Program, which will allow them to substitute two doctoral courses for two graduate courses. Students interested in the Doctoral Advantage program should contact the appropriate Dean or Program Chair to determine program eligibility. The Doctoral Advantage Grant will allow eligible students to receive a grant for up to two doctoral courses to cover the additional cost of the Doctoral cost per credit hour over the Master's cost per credit hour rates.

The conditions of the grant are as follows:

- The amount of the grant will be the tuition cost per credit hour of the Doctoral course less the cost per credit hour of the Master's course for up to two doctoral courses.
- The grant will be applied each time the student attends a doctoral course that qualifies toward the Doctoral Advantage Program according to the current catalog.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Doctoral Military Grant**

Colorado Technical University has established a 10% grant for U.S. Armed Forces Veterans that are not eligible for VA Chapter 33 Benefits and their immediate families (spouse or life partner). A candidate must be accepted for admission to the University and allow for verification of his or her military status (or for family members, the relationship to the enrolled student), and a recent official statement of VA education benefit eligibility. In addition, the applicant must satisfy the following criteria and requirements to be considered:

• The grant is awarded proportionately over each session of the degree program.

• Qualifying students are U.S. Veterans and their spouses, life partners who have exhausted or do not have VA educational benefits, or whose VA benefits do not cover the remaining cost of tuition.

- Eligible spouses must present proof of eligibility under DoD rules (i.e., military ID card, etc.)
- Discharged Veterans must have a discharge other than dishonorable as evidenced by their DD-214, Member copy 4, and must present their VA Certificate of Eligibility.

#### **Educational Alliance Center Grant**

Colorado Technical University has established grants in the name of CTU Educational Alliance Center for qualified corporations and organizations in order to assist eligible employees with the opportunity to attend a degree program of study at Colorado Technical University. To be eligible for the Educational Alliance Center Grant and waived application fee, a candidate must be accepted for enrollment and allow for verification of employment at the Educational Alliance Center business and sign the Educational Alliance Center Attestation Form.

The Educational Alliance Center Grant conditions are as follows:

- The grant is awarded proportionately over each session in the program.
- Qualifying students are employees of an eligible institution.
- Students must sign the Education Partner Attestation Form and provide current proof of employment.
- This grant does apply to the Surgical Technology program if the student's employer is a member of the Educational Alliance Center.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **FIRST Robotics Scholarship**

FIRST Robotics Scholarship Program will assist FIRST Robotics or FIRST Vex Challenge team members who plan to continue their education beyond high school. Scholarships are offered for full-time, undergraduate study at either of Denver's Campuses.

The applicant must satisfy the following criteria and requirements to be considered:

- Students must have participated at least one year on a FIRST Robotics Competition (FRC) or FIRST Vex Challenge (FVC) team in high school.
- High school seniors who plan to enroll in a full-time undergraduate course of study (at least 12 credit hours per quarter, or 8 credit hours in a single session).
- Students must attend at least three of the four quarters for a twelve month period.
- A maximum of \$3000 may be awarded by the campus, distributed at \$500 per quarter for the first six quarters.
- This grant is not available for the Surgical Technology program.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Freedom Alliance Scholarship**

The purpose of this scholarship is to provide financial assistance to the dependent children of an active duty service member who was killed or permanently disabled in the line of duty, or who is currently classified as POW or MIA. The applicant must be a senior in high school or a high school

graduate. Scholarship applications and rules can be found at [www.freedomalliance.org](http://www.freedomalliance.org).

- This grant is not available for the Surgical Technology program.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Friends of CTU Grant**

Colorado Technical University has established the Friends of CTU Grant. The grant is up to a maximum of \$5,000 awarded to a local business in order to encourage their employees to pursue their higher education at Colorado Technical University. This grant will be awarded to an eligible organization in Colorado. The organization determines which employee(s) is eligible for the grant. The grant award can be used to assist one or multiple employees up to the full amount of the grant. The grant amount per employee will be awarded proportionately over the length of the degree program. In order to determine which local business will receive this grant, CTU considers certain actions by its employer partners that assist CTU in accomplishing its mission. The criteria that CTU considers are:

- Participation on CTU industry advisory boards
- Supporting employees who are also CTU adjunct faculty
- Supporting employees who are also CTU students
- Developing and supporting internship opportunities
- Providing career opportunities for CTU graduates
- Participating in CTU Career Networking events
- Providing speakers as subject matter experts for CTU classes
- The grant is not available for the Surgical Technology program.

- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Jump Start Scholarship**

The purpose of this scholarship is to provide tuition assistance to full-time, undergraduate Colorado Technical University students who graduated from high school within 12 months of application. This scholarship is only offered to students matriculating in July. A maximum of \$3000 may be awarded by the campus, distributed \$500 per quarter for the first six quarters.

The conditions of the scholarship are as follows:

- Applicant must maintain a full-time (minimum 12 credit hours) course load.
- Applicant must maintain continuous enrollment for the first six quarters.
- Applicant must meet the standards of Satisfactory Academic Progress (SAP) that is defined by the school's catalog to remain eligible.
- Applicant must be enrolled at one of the Colorado Technical University Denver campuses.
- Applicant must complete application; contact Admissions to obtain the application.
- Applicant must prepare an essay; contact Admissions for more information.
- Scholarship essay approvals and denials will be determined by the scholarship committee.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **The Time Is Now Scholarship**

Colorado Technical University will award a \$1500 scholarship, distributed \$500 per quarter for the first three quarters, to a college-bound high school graduate who exhibits a desire and ability to pursue an Associate or Bachelor of Science degree. Applicant may start anytime during their first year out of high school. All applications must be submitted to Colorado Technical University Scholarship Committee prior to their start.

The conditions of the scholarship are as follows:

- Applicant must be a full-time student (minimum of 12 credit hours) and maintain continuous enrollment for the first three quarters.
- Applicant must meet the standards of Satisfactory Academic Progress (SAP) that is defined by the school's catalog to remain eligible.
- Applicant must be enrolled at one of the Colorado Technical University Denver campuses.
- Applicant must complete application; contact Admissions to obtain the application.
- Applicant must prepare an essay; contact Admissions for more information.
- Scholarship essay approvals and denials will be determined by the scholarship committee.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Lifelong Learning Grant**

The purpose of the Lifelong Learning Grant is to recognize Colorado Technical University alumni who have achieved degree completion and intend to pursue their next level bachelor, graduate or doctoral program. Colorado Technical University alumni enrolled in the next level program will be eligible for a grant of \$1,000, distributed \$250 per quarter for the first four quarters. This grant also applies to American InterContinental University (AIU) master's graduates who are enrolling into a CTU Doctoral program. The grant award will be applied against outstanding current or future charges at the University's discretion.

The conditions of the grant are as follows:

- Candidates must apply and be accepted for admission into a qualifying degree program to be eligible to receive the grant.
- Students who have been determined eligible for a dual concentration program are not eligible for the Colorado Technical University Lifelong Learning Grant.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Master's Advantage Grant**

Colorado Technical University has established a grant to assist students currently enrolled in a Bachelor's program through Colorado Technical University who have chosen the option to enter the Master's Advantage Program, which will allow them to substitute two graduate courses for two undergraduate courses. Students interested in the Master's Advantage program should contact the appropriate Dean or Program Chair to determine program eligibility. The Master's Advantage Grant will allow eligible students to receive a grant for up to two graduate courses to cover the additional cost of the Master's cost per credit hour over the Undergraduate cost per credit hour rates. The conditions of the grant are as follows:

- The amount of the grant will be the tuition cost per credit hour of the Master's courses less the tuition cost per credit hour of the Undergraduate courses for up to two graduate courses.
- The grant will be applied each time the student attends a graduate course that qualifies toward the Master's Advantage Program according to the current catalog.
- Refer to the **CTU General Scholarship & Grant Conditions**.

#### **Student Senate Officer Grant**

Colorado Technical University's Denver Campuses will award a Student Senate Officer Grant to recognize the elected officers of the Denver Campus' Student Senate for their dedication and leadership of the Student Senate. Once elected as an officer of the student senate, the student will be eligible for a grant of up to \$2,000 per election year.

The conditions of the grant are as follows:

- The Student Senate Officer Grant is first applied toward outstanding balances.
- Candidates must be accepted for admission into a degree program to be eligible to receive the grant.
- The student must hold an office as a member of the Student Senate.
- The student must participate in all assigned Student Senate activities.
- The student must maintain a GPA of 2.5 as an undergraduate and 3.0 as a graduate.
- The student must be at least half-time (at least 6 credits per quarter for undergraduate and at least 4 credits per quarter for graduate).
- The student must attend at least 3 of the 4 quarters in a given calendar year.
- To be eligible, students must be in attendance during the applicable session.
- Distribution will be \$500 per quarter with at least half-time attendance over each session in the election year.
- CTU grants or scholarships are non-transferable and non-substitutable.
- This grant does apply to the Surgical Technology program.
- Any mitigating circumstances will be at the discretion of the President of CTU.

Failure to meet any of the above conditions could result in losing the grant, including any funds that may have been posted to an account in the past as a result of this grant. This grant may be combined with other CTU grants or scholarships.

#### **Military Dependents Grant (Applicable to Non-Post-9/11 Chapter 33 GI Bill recipients)**

Colorado Technical University has established a grant for all child dependents of U.S. Armed Forces (Active duty, Reserve, and National Guard) to assist in providing the opportunity to attend a degree program of study at Colorado Technical University. This grant covers a portion of tuition, books and fees and is based on financial need and will be determined after all other Education Benefits are applied toward current charges. The maximum grant amount will not exceed 40% of tuition, fees, and books.

To be eligible for the Military Dependents Grant and waived application fee, a candidate must be accepted for admission to the University, allow for the verification of their current dependent military status and complete the Military Dependent Grant attestation form.

The conditions are as follows:

- The Military Dependents Grant is used exclusively towards current program charges.
- The Military Dependents Grant is awarded proportionately over each session in the program.
- Qualifying students are child dependents of U.S. Military service members as defined by DoD and enrolled in DEERS.
- Candidates must apply and be accepted for admission to the University to be eligible to receive the Military Dependents Grant.
- All grants are applied as a credit to the student's account, and no cash payments will be awarded to the student.
- The Military Dependents Grant is non-transferable and non-substitutable and cannot be combined with any CTU grant or scholarship, including but not limited to the Education Alliance Grant, or Lifelong Learning Grant.
- The grant with the greatest benefit to the student will be applied.

New students and students selected for verification must provide documentation before the grant is applied. Those that are not able to provide documentation will also be required to pay the application fee. Examples of acceptable documentation may include:

1. Valid and current dependent Military ID.
2. Print out of Sponsors DEERS Self-Service Overview page (available at <https://www.dmdc.osd.mil/appi/agentsso/DFASLogin.do>) showing the sponsors and dependents eligibility and the date printed.

#### **Liberty Grant (Applicable to Non-Post-9/11 Chapter 33 GI Bill recipients)**

Colorado Technical University has established a grant for all U.S. Armed Forces Veterans currently using Montgomery GI Bill (MGIB) or Chapter 30 VA Benefit and their and their eligible spouses to assist in providing the opportunity to attend a degree program of study at Colorado Technical University. The amount of the grant will be up to 5% and is based on financial need and will be determined after their Veterans Education Benefits are applied toward current year charges.

To be eligible for the Liberty Grant and waived application fee, a candidate must be accepted for admission to the University, allow for the verification of their current military status (or that of their spouse or parent/legal guardian), and complete the Liberty Grant attestation form.

The conditions are as follows:

- The Liberty Grant is used exclusively towards current program charges.
- The Liberty Grant is awarded proportionately over each session in the program.
- Qualifying students are U.S. Veterans and their eligible spouses
- Candidates must apply and be accepted for admission to the University to be eligible to receive the Liberty Grant.
- All grants are applied as a credit to the student's account, and no cash payments will be awarded to the student.
- The Liberty Grant is non-transferable and non-substitutable and cannot be combined with any Education Alliance Center Grant, or Lifelong Learning Grant.
- The grant with the greatest benefit to the student will be applied.

Students selected for membership verification must provide documentation before the grant is applied. Those that are not able to provide documentation will also be required to pay the application fee. Examples of acceptable documentation may include:

1. Retired Military ID
2. DD214
3. Certificate of Discharge  
<sup>1</sup>Discharged Veterans must have a discharge status other than dishonorable.

#### **Yellow Ribbon Grant (Applicable to Post 9/11 Chapter 33 GI Bill recipients)**

In accordance with the VA - Yellow Ribbon Program, a provision of the Post-9/11 Veterans Educational Assistance Act of 2008, Colorado Technical University has established a Yellow Ribbon

Grant. Eligibility and amounts are determined on an annual basis and are subject to change.

To be eligible for the grant and waived application fee, a candidate must be accepted for admission to CTU, be eligible for Chapter 33 Post 9/11 veterans benefits at the 100% rate, as determined by the Department of Veterans Affairs, complete the appropriate CTU attestation form and allow for the verification of their Chapter 33 Post-9/11 eligibility via a DD-214 Member-4, Certificate of Eligibility or comparable government document.

The conditions are as follows:

- Candidates must be either an eligible Veteran or a Dependent of an eligible Veteran who meets the Chapter 33 Post-9/11 GI Bill Transferability requirements ([www.gibill.va.gov](http://www.gibill.va.gov)).
- Candidates must apply and be accepted for admission to CTU to be eligible.
- The Yellow Ribbon Grants are applied as a credit to the student's account and no cash payments will be awarded to the student.
- The Yellow Ribbon Grant is used exclusively towards current program charges.
- The Yellow Ribbon grant is awarded for each period in the program that the student is determined eligible and where the grant is needed.
- The Yellow Ribbon Grant is non-transferrable and non-substitutable and cannot be combined with any other institutional grant at CTU.

Colorado Technical University is committed to assisting military students in determining the best options available to them. To receive additional information on veteran's educational benefits eligibility, please contact the Veterans Administration at 1-800-827-1000 or 1-888-GI Bill-1(1-888-442-4551). You may also visit the VA website at <http://www.gibill.va.gov>.

#### **Project Management Scholarship (Master's Level)**

The Project Management Institute Educational Foundation (PMIEF) has established a tuition scholarship program to assist qualified students in obtaining degrees from accredited academic institutions of higher learning in the field of project management. CTU is supporting this effort by funding this graduate level project management scholarship.

The purpose of this scholarship is to provide tuition assistance to a full-time graduate Colorado Technical University student enrolled at the Denver Campus in a Master's degree level program with a concentration in Project Management. Selection is based on merit and is dependent upon completion of a full application package. See the PMIEF website below for complete application instructions.

- Scholarship awardees must meet admission requirements, maintain full-time status (minimum of 8 credit hours), comply with university standards of conduct and maintain satisfactory academic progress with a cumulative GPA of 3.0 or greater.
- Total scholarship amount is \$2,000 and is applied as a tuition credit distributed in installments depending on credit load.
- Applications are submitted through the PMIEF website at [http://www.pmi.org/pmief/scholarship/scholarship-CTU-Denver\\_Campus.asp](http://www.pmi.org/pmief/scholarship/scholarship-CTU-Denver_Campus.asp)

#### **Wounded Warrior Scholarship**

Colorado Technical University, in partnership with the Yellow Ribbon Fund, Inc has established an annual scholarship program for up to twenty-five wounded service members and twenty-five spouses of wounded service members currently

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recovering at selected Warrior Transition Units from injuries due to combat duty to attend and earn their degree from CTU. The purpose of this scholarship is to assist selected service members in expanding their career opportunities as they return to their communities or continue to serve with the military. The online scholarship covers full tuition, a lap top, text books, and any course materials. For further information contact CTU, Josie Alcaraz at 224-653-7580 or [jalcaraz@ctonline.edu](mailto:jalcaraz@ctonline.edu)